

TOWN OF ELLINGTON

Policies & Procedures

Attendance Policy

Appointed Board/Commission Members

1. Any person appointed by the Board of Selectmen to a Town board or commission having alternate members shall be expected to attend 75% of said board or commission regular meetings; i.e., 9 out of 12 monthly meetings.
2. Any person appointed by the Board of Selectmen to a Town board or commission, not having alternate members, shall be expected to attend 80% of said board or commission's meetings; i.e., 10 out of 12 monthly meetings.
3. Members not meeting these standards shall be subject to removal from the board or commission by two-thirds vote of the Board of Selectmen.
4. Prior to removal, the member shall receive one letter of warning.
5. The removal process may be initiated by the board or commission or by the Board of Selectmen.
6. Minutes of said board or commission shall be used to determine attendance.
7. This resolution shall not apply to any person duly elected at any regular or special election.