

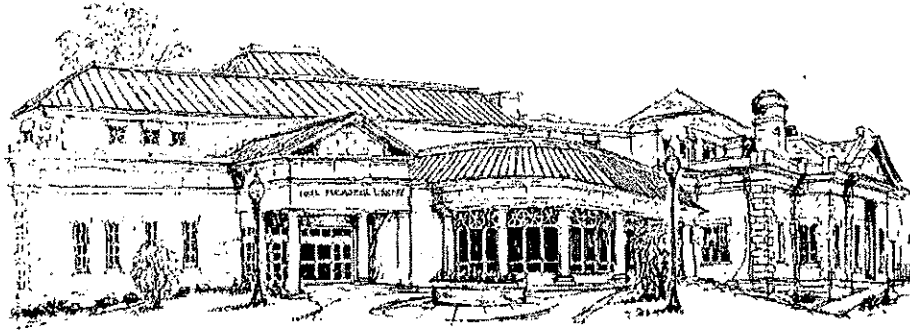
TOWN OF ELLINGTON
BUDGET REPORT 2019-20

LIBRARY BOARD APPROVED
2/13/2019

610 HALL MEMORIAL LIBRARY

	2017-18 Actuals	2018-19 Approved Budget	2018-19 Trans/ Addl Appr.	2018-19 Adjusted Approved Budget	2018-19 First Six Months Actual	2018-19 Estimated Total Actuals	2018-19 (Over) Under	2019-20 Budget Request	2019-20 Board of Selectmen
01-06-00-00610-10-50101	207,668.38	212,596.00	0.00	212,596.00	117,909.19	212,596.00	0.00	278,143.00	0.00
01-06-00-00610-10-50102	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-00-00610-10-50103	288,072.04	306,669.00	0.00	306,669.00	137,890.16	306,669.00	0.00	262,724.00	0.00
01-06-00-00610-10-50110	2,200.00	2,200.00	0.00	2,200.00	2,200.00	2,200.00	0.00	2,200.00	0.00
01-06-00-00610-10-50115	20,172.34	20,252.00	0.00	20,252.00	155.77	20,252.00	0.00	0.00	0.00
01-06-00-00610-10-50150	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-00-00610-20-60221	358.60	800.00	0.00	800.00	0.00	500.00	300.00	800.00	0.00
01-06-00-00610-20-60222	1,500.08	1,400.00	0.00	1,400.00	1,185.00	1,500.00	(100.00)	1,400.00	0.00
01-06-00-00610-20-60223	1,327.27	1,500.00	0.00	1,500.00	468.10	1,500.00	0.00	1,500.00	0.00
01-06-00-00610-20-60232	447.97	700.00	0.00	700.00	208.42	700.00	0.00	400.00	0.00
01-06-00-00610-20-60234	129.20	2,000.00	0.00	2,000.00	124.30	1,000.00	1,000.00	2,000.00	0.00
01-06-00-00610-20-60240	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-00-00610-20-60241	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-00-00610-20-60243	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-00-00610-20-60244	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-00-00610-20-60250	99.00	0.00	0.00	0.00	33,047.00	40,000.00	(40,000.00)	40,000.00	0.00
01-06-00-00610-20-60271	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00
01-06-00-00610-20-60272	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-00-00610-20-60275	4,591.45	8,000.00	0.00	8,000.00	808.78	5,000.00	3,000.00	8,000.00	0.00
01-06-00-00610-30-60301	17,009.53	10,000.00	0.00	10,000.00	7,971.01	17,000.00	(7,000.00)	10,000.00	0.00
01-06-00-00610-30-60302	275.56	250.00	0.00	250.00	0.00	250.00	0.00	250.00	0.00
01-06-00-00610-30-60341	6,311.99	6,000.00	0.00	6,000.00	4,280.30	6,300.00	(300.00)	6,000.00	0.00
01-06-00-00610-30-60343	105.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-00-00610-30-60370	82,892.00	79,000.00	0.00	79,000.00	43,886.31	79,000.00	0.00	79,000.00	0.00
01-06-00-00610-70-60765	4,809.90	4,000.00	0.00	4,000.00	2,077.49	4,000.00	0.00	4,000.00	0.00
01-06-00-00610-90-60900	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-06-00-00610-95-60950	(15,459.41)	(35,000.00)	0.00	(35,000.00)	0.00	(35,000.00)	0.00	(35,000.00)	0.00
EXPENDITURE TOTAL	622,511.75	620,367.00	0.00	620,367.00	352,211.83	663,467.00	(43,100.00)	663,417.00	0.00

*610-250 over budget due to funds being placed in 835-250 account
Finance Office will request transfer of funds in July



HALL MEMORIAL LIBRARY

93 MAIN STREET • P.O. BOX 280 • ELLINGTON, CONNECTICUT 06029 • (860) 870-3160

HALL MEMORIAL LIBRARY FY 2019-20 BUDGET

This budget once again represents the funding for operating the Hall Memorial Library and providing 21st century library services to our community. In keeping with the request of the Board of Finance, this budget request contains minimal increases for essential expenses and staffing.

FY2019-20 will see a change for the Library, with responsibility for maintenance of the building being assumed by the Public Works Department. As a result, there are changes to the budget presentation, but not increases in spending. Expenses for building maintenance—those lines in the 0835 account, are now included in the Public Works budget and no longer in the Library budget. Two lines, 0610-20-60250 Contracted Services and 0610-20-60271 Repairs and Maintenance of Equipment were reactivated in the Library budget, and the funds allocated there, to accommodate expenses that are not building related. Also, the Library Custodian position was eliminated, thereby reducing the personnel budget.

For over 100 years, the mission of the Hall Memorial Library has been to provide the residents of Ellington with materials and opportunities to fulfill their informational and reading needs. The Board and the staff have worked diligently to this end by designing and maintaining a comfortable and efficient facility, stocking it with relevant and up-to-date materials and services, providing a wide variety of programs and experiences for all ages and developing a well-trained, friendly staff to provide access to it all. These are the infrastructure of public library service.

**TOWN OF ELLINGTON
BUDGET REQUEST
610 HALL MEMORIAL LIBRARY**

Object No.	Description & Explanation(s)	FISCAL YEAR 2019-20	
		FY 2018-19 (revised)	FY2019-20
5101	FULL TIME PAYROLL	\$ 212,596	278,143
	Library Director-Phillips	\$ 95,468	98,332
	Children's Librarian-Grundman	\$ 75,601	77,869
	Library Technical Assistant-Kuraska	\$ 41,527	42,774
	Reference Librarian/Program Coordinator-Berger*	\$ 49,234	59,168
	*changed from PT 30 hrs. to FT 35 hrs. in Oct. 2018		
5103	PART TIME PAYROLL	\$ 306,669	262,724
	Library Assistant II-Giaquinto	\$ 34,024	35,044
	Library Assistant II-Cormier	\$ 39,659	40,860
	Library Assistant II-Chamberlin	\$ 38,056	39,198
	Library Assistants, Reference Librarians, Pages, Bookkeepers	\$ 179,930	132,622
	Vacation and sick time coverage	\$ 15,000	15,000
5115	CUSTODIANS*	\$ 20,252	0
	*Position eliminated; funds moved to PublicWorks budget		
	TOTAL SALARIES	\$ 554,517	540,867
5102	OVERTIME	\$ -	0
5110	OTHER BENEFITS	\$ 2,200	2,200
	Longevity-- per Finance Office		
5150	SALARY ADJUSTMENT	\$ -	0
	TOTAL PAYROLL	\$ 556,717	543,067
6221	ADVERTISING-PRINTING-FORMS		800
	Outside printing -- SAME		
6222	DUES & SUBSCRIPTIONS		1,400
	Professional memberships -- SAME		
6223	TRAVEL		1,500
	Mileage allowance \$.58/mile -- SAME		
6232	POSTAGE		400
	Decreased due to use of postage machine -- DECREASE		

**TOWN OF ELLINGTON
BUDGET REQUEST
610 HALL MEMORIAL LIBRARY**

Object No.	Description & Explanation(s)	FISCAL YEAR 2019-20	
		FY 2018-19 (revised)	FY2019-20
6234	PROFESSIONAL DEVELOPMENT Workshops, conferences, training -- SAME		2,000
6250	CONTRACTED SERVICES * Bibliomation; telecommunications support; online calendar/reservation system; etc. -- SAME *Moved out of 0835 back into 0610 for FY19-20		40,000
6271	REPAIRS AND MAINTENANCE OF EQUIPMENT* SAME *Moved out of 0835 back into 0610 for FY19-20		2,000
6275	COMPUTER MAINTENANCE/UPGRADES Computer upgrades as per technology plan; repairs, software subscriptions -- SAME		8,000
6301	PROGRAMS SAME		10,000
6302	ADMINISTRATIVE EXPENSES SAME		250
6341	OFFICE SUPPLIES SAME		6,000
6370	BOOKS,PERIODICALS,AV MATERIALS SAME		79,000
6765	OFFICE EQUIPMENT Photocopiers -- SAME		4,000
6900	TOWNWIDE MAINT. PROGRAM NONE		0
	TOTAL OFFICE BUDGET		<u>155,350</u>
6950	REIMBURSEMENT Anticipated income from fines, etc. -- SAME		-35,000
	DEPARTMENT TOTAL		<u>663,417</u>