

TOWN OF ELLINGTON  
BUDGET REPORT 2019-20

	2017-18 Actuals	2018-19 Approved Budget	2018-19 Trans/ Addl Appr.	2018-19 Adjusted Approved Budget	2018-19 First Six Months Actual	2018-19 Estimated Total Actuals	2018-19 (Over/ Under)	2019-20 Budget Request	2019-20 Board of Selectmen Recommend
00110 - BOARD OF SELECTMAN									
01-01-00-00110-10-50101	249,532.10	273,802.00	8,463.00	282,265.00	141,132.56	256,082.00	26,183.00	330,436.00	0.00
01-01-00-00110-10-50102	0.00	0.00	0.00	0.00	0.00	4,500.00	(4,500.00)	3,000.00	0.00
01-01-00-00110-10-50103	15,432.78	2,860.00	0.00	2,860.00	1,640.00	2,860.00	0.00	2,860.00	0.00
01-01-00-00110-10-50104	2,350.00	2,350.00	0.00	2,350.00	0.00	2,350.00	0.00	2,000.00	0.00
01-01-00-00110-10-50110	350.00	350.00	0.00	350.00	350.00	350.00	0.00	100.00	0.00
01-01-00-00110-20-60221	5,812.14	4,500.00	0.00	4,500.00	3,536.36	5,900.00	(1,400.00)	4,500.00	0.00
01-01-00-00110-20-60222	9,760.50	10,050.00	0.00	10,050.00	9,489.50	10,050.00	0.00	10,068.00	0.00
01-01-00-00110-20-60233	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00110-20-60234	1,099.24	1,800.00	0.00	1,800.00	242.46	1,100.00	700.00	1,800.00	0.00
01-01-00-00110-20-60240	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00110-20-60250	4,302.17	5,745.00	0.00	5,745.00	2,800.00	5,745.00	0.00	9,020.00	0.00
01-01-00-00110-20-60271	0.00	500.00	0.00	500.00	0.00	500.00	0.00	500.00	0.00
01-01-00-00110-30-60341	1,556.30	2,500.00	0.00	2,500.00	1,322.48	2,500.00	0.00	2,630.00	0.00
01-01-00-00110-70-60765	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT TOTAL	290,195.23	304,457.00	8,463.00	312,920.00	160,513.36	291,937.00	20,983.00	366,914.00	0.00

**TOWN OF ELLINGTON  
BUDGET REQUEST  
110 BOARD OF SELECTMAN**

Object No	Description & Explanation(s)	FISCAL YEAR 2019-20	
		FY 2018-19 Revised	FY 2019-20
<b>5101</b>	<b>FULL TIME PAYROLL</b>	<b>\$ 282,265</b>	<b>\$ 330,436</b>
	First Selectman-Spielman	\$ 89,370	\$ 92,498
	Executive Asst/Human Resource Coordinator Retired 2/6/19	\$ 78,957	
	Town Administrator-New Position		\$ 124,000
	Executive Asst/Website & Social Media Coord -Cannella*	\$ 68,811	\$ 68,811
	Executive Secretary- Connor*	\$ 45,127	\$ 45,127
<b>5103</b>	<b>PART TIME PAYROLL</b>	<b>\$ 2,860</b>	<b>\$ 2,860</b>
	Recording Secretary	\$ 2,860	\$ 2,860
	<b>TOTAL SALARIES</b>	<b>\$ 285,125</b>	<b>\$ 333,296</b>
<b>5102</b>	<b>OVERTIME</b>		<b>\$ 3,000</b>
	J. Connor		
<b>5104</b>	<b>SEASONAL</b>	<b>\$ 2,350</b>	<b>\$ 2,000</b>
	Land Records Inspector		\$ -
<b>5110</b>	<b>OTHER BENEFITS</b>	<b>\$ 350</b>	<b>\$ 100</b>
	Longevity: \$100 LC		
	*Salary adjustments are pending performance evaluations conducted in May 2019		
	BOS approved 1st Salary in Feb. 2019		
	<b>TOTAL PAYROLL</b>	<b>\$ 287,825</b>	<b>\$ 338,396</b>
<b>6221</b>	<b>ADVERTISING-PRINTING-FORMS</b>		<b>\$ 4,500</b>
	Legal Notices/ Help Wanted Ads		
<b>6222</b>	<b>DUES &amp; SUBSCRIPTIONS</b>		<b>\$ 10,068</b>
	CCM Membership		\$ 8,113
	CCM Salary Survey		\$ 25
	CCM MERA Supplements		\$ 260
	COST		\$ 1,025
	ASCAP License		\$ 365
	CFBA Membership		\$ 70
	SHRM Membership		\$ 210

**TOWN OF ELLINGTON  
BUDGET REQUEST  
110 BOARD OF SELECTMAN**

Object No	Description & Explanation(s)	FISCAL YEAR 2019-20
<b>6233</b>	<b>EDUCATION</b> Charged to Employee Education Account	\$ -
<b>6234</b>	<b>PROFESSIONAL DEVELOPMENT</b> Conferences, meetings, seminars	\$ 1,800
<b>6240</b>	<b>TELEPHONE</b> Charged to Miscellaneous Account	\$ -
<b>6250</b>	<b>CONTRACTED SERVICES</b>	\$ 9,020
	Employee Recognition (4 Employees: \$650 gifts; \$0 replenish pins)	\$ 650
	Miniature Clocks (0 @ \$100 each)	\$ -
	New Employee Physicals (18 @ \$125 each)	\$ 2,250
	Special Event Photos	\$ 800
	Transcription Services (2 Membership)	\$ 320
	Union Agricultural Society, Inc-Four Town Fair Annual Contr	\$ 5,000
<b>6271</b>	<b>REPAIRS &amp; EQUIPMENT MAINT.</b> Office Equipment	\$ 500
<b>6341</b>	<b>OFFICE SUPPLIES</b>	\$ 2,630
	Include Minute Book & refreshments for recognition events	\$ 2,500
	Notary Fees and Equipment	\$ 130
<b>6765</b>	<b>OFFICE EQUIPMENT</b>	\$ -
<b>TOTAL OFFICE BUDGET</b>		<b>\$ 28,518</b>
<b>DEPARTMENT TOTAL</b>		<b>\$ 366,914</b>

**Lori Spielman**

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**From:** KEVIN MALONEY <KMALONEY@CCM-CT.ORG>  
**Sent:** Tuesday, December 18, 2018 10:26 AM  
**To:** CCM-Member Mayors, First Selectmen & City/Town Managers  
**Subject:** CCM members will (again) see NO [0%] CCM DUES INCREASE FOR FY 2019-20.



December 18, 2018

**TO:** CCM-Member Mayors, First Selectmen, and Town/City Managers

**FROM** Joe DeLong, CCM Executive Director  
Ron Thomas, CCM Deputy Director

**RE:** CCM Dues for FY 2019-20

The CCM Board of Directors has reported that an "early reading" on CCM's expected budget for the next fiscal year indicates members will (again) see NO [0%] CCM DUES INCREASE FOR FY 2019-20. The dues amount you are paying CCM for this fiscal year will, in all likelihood, remain the same for next fiscal year. CCM is taking this action to continue to be very sensitive to the fiscal challenges facing our towns and cities. This also will mark the ninth out of the last ten years that CCM members have had a zero percent increase in their annual dues.

With the continuing severity of the State's fiscal conditions, now more than ever the power of our collective is of paramount importance. *Towns and cities must stick together under the CCM banner to present a unified message on behalf of Connecticut local governments.*

CCM's unparalleled services – from our top-flight, effective advocacy and invaluable research and information services, to our free training, energy savings, drug testing, labor relations, discount prescription drug program, grant finder service, executive search service and much more – ensure a return on your investment that far and away exceeds your CCM member dues.

On behalf of all of us at CCM, we look forward to working hard on your behalf in 2019 to protect the interests of your local government and your taxpayers. Thank you for your continued support.

Please contact us or Kevin Maloney, Director of Communications and Member Relations, at (203) 710-3486 or [kmaloney@ccm-ct.org](mailto:kmaloney@ccm-ct.org) at any time with any questions or concerns.



Ellington  
East Windsor

## Union Agricultural Society, Inc.

*"Connecticut's Oldest Fair"*

December 31, 2018

Lori Spielman, First Selectwoman  
Town of Ellington  
55 Main Street  
Ellington, CT 06029

Dear Ms. Spielman:

This year 2019 is a new beginning for the Four Town Fair. Ellington is the host town and Jack Rich a local resident of Ellington is our president. On behalf of Four Town Fair, a nonprofit entity associated with the Towns of Ellington, Enfield, Somers and East Windsor, we are asking for your support with the added costs associated with the infrastructure of the fairgrounds. All contribution or in-kind services are appreciated. We are requesting an annual contribution from the Town of Ellington to help defray cost of maintaining the infrastructure. Funding from all four towns is a vital part of this community event. East Windsor and Enfield has incorporated this in their annual budget and we are asking you to help us on behalf of your town. We are looking forward to the host town of Ellington to participate this year in this community event.

We encourage the Four Towns (Ellington, Enfield, Somers and East Windsor) to participate in any way possible. This would be a great opportunity for the four Towns to get acquainted with the community and any scheduled events. We have committed to ensure the seniors and children school tours in our towns will be invited to attend the 2019 Four Town Fair **FREE** of charge on Friday SENIOR DAY prior to our opening to the public. We will be open only to seniors and children school trips for free from 9am to 3pm. A vendor will be opened to serve food to attendees. All vendors are limited until our regular scheduled time of operations.

We are encouraging our seniors to enter their baking, floral or agricultural talents or any of our exhibit categories offered on our website at [www.fourtownfair.com](http://www.fourtownfair.com). All entries can be downloaded for their convenience. We would also like to encourage the schools to exhibit group projects (science, social studies, health, safety, art, music, creative writing or original ideas created by your class) listed on our website above.

Would you please bring this consideration to the Ellington Board at your next meeting? I am also willing to make a presentation to your board regarding this issue and other option available. I would also like to attend your public meeting for any concerns or questions that may arise.

Please contact Marie Letellier, Director for East Windsor at 860-818-1313 or email me at [number1redog@yahoo.com](mailto:number1redog@yahoo.com) at your earliest convenience.

Sincerely,  
Marie Letellier  
Director of East Windsor

TOWN OF ELLINGTON  
BUDGET REPORT 2019-20

	2017-18 Actuals	2018-19 Approved Budget	2018-19 Trans/ Addl Appr.	2018-19 Adjusted Approved Budget	2018-19 First Six Months Actual	2018-19 Estimated Total Actuals	2018-19 (Over/ Under)	2019-20 Budget Request	2019-20 Board of Selectmen
00120 - BOARD OF FINANCE									
Part Time	1,600.00	1,500.00	0.00	1,500.00	500.00	1,750.00	(250.00)	1,750.00	0.00
Advertising Printing Forms	1,133.28	3,750.00	0.00	3,750.00	352.00	1,700.00	2,050.00	1,700.00	0.00
Professional Development	0.00	100.00	0.00	100.00	0.00	0.00	100.00	100.00	0.00
Contracted Services	6,133.00	4,500.00	0.00	4,500.00	6,890.00	6,890.00	(2,390.00)	6,200.00	0.00
Office Supplies	0.00	100.00	0.00	100.00	0.00	100.00	0.00	100.00	0.00
DEPARTMENT TOTAL	8,866.28	9,950.00	0.00	9,950.00	7,742.00	10,440.00	(490.00)	9,850.00	0.00

**TOWN OF ELLINGTON  
BUDGET REQUEST  
120 BOARD OF FINANCE**

Object No.	Description & Explanation(s)	FISCAL YEAR 2019-20	
		FY 2018-19 Revised	FY 2019-20
<b>5103</b>	<b><u>PART TIME PAYROLL</u></b> BOF Recording Secretary (\$125*14 Meetings)	<b>\$ 1,500</b>	<b>\$ 1,750</b>
	<b>TOTAL PAYROLL</b>	<b><u>\$ 1,500</u></b>	<b><u>\$ 1,750</u></b>
<b>6221</b>	<b><u>ADVERTISING-PRINTING-FORMS</u></b> Publication of Legal Notices on the Budget		<b>\$ 1,700</b>
<b>6234</b>	<b><u>PROFESSIONAL DEVELOPMENT</u></b> Conferences, meetings, seminars		<b>\$ 100</b>
<b>6250</b>	<b><u>CONTRACTED SERVICES</u></b> Printing of the Town Report		<b>\$ 6,200</b>
<b>6341</b>	<b><u>OFFICE SUPPLIES</u></b> Office supplies		<b>\$ 100</b>
	<b>TOTAL OFFICE BUDGET</b>		<b><u>\$ 8,100</u></b>
	 <b>DEPARTMENT TOTAL</b>		 <b><u>\$ 9,850</u></b>





**TOWN OF ELLINGTON  
BUDGET REQUEST  
121 AUDITORS**

Object No.	Description & Explanation(s)	FISCAL YEAR 2019-20
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<b>6250</b>	<b><u>CONTRACTED SERVICES</u></b>	<b>\$ 46,500</b>
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Appointment of auditors to audit the records and accounts of the town, including the Board of Education as provided in Chapter 111 of the General Statutes, as amended, and Town Charter Section 1005. Duties of the Board of Finance.

\*Budgeted contractual amount FY2018-19, will go out to bid prior to year end

<b>TOTAL OFFICE BUDGET</b>	<b><u>\$ 46,500</u></b>
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<b>DEPARTMENT TOTAL</b>	<b><u>\$ 46,500</u></b>
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TOWN OF ELLINGTON  
BUDGET REPORT 2019-20

	2017-18 Actuals	2018-19 Approved Budget	2018-19 Trans/ Addl Appr.	2018-19 Adjusted Approved Budget	2018-19 First Six Months Actual	2018-19 Estimated Total Actuals	2018-19 (Over)\ Under	2019-20 Budget Request	2019-20 Board of Selectmen
00122 - AUDITORS-SPECIAL PROJECTS	0.00	100.00	0.00	100.00	0.00	100.00	0.00	100.00	0.00
Contracted Services	0.00	100.00	0.00	100.00	0.00	100.00	0.00	100.00	0.00
DEPARTMENT TOTAL									

01-01-00-00122-20-60250

**TOWN OF ELLINGTON  
BUDGET REQUEST  
122 AUDITORS - SPECIAL PROJECTS**

Object No.	Description & Explanation(s)	FISCAL YEAR 2019-20
<b>6250</b>	<b>CONTRACTED SERVICES</b>	<b>\$ 100</b>
	<b>Town Charter Section 1005- Duties of the Board of Finance</b>	
	"The Board of Finance shall also have the power to initiate and appropriate funds for special inquiries by said independent auditors of financial situations that, in the opinion of the Board of Finance, warrant the interim audit and/or gathering of specific information on any accounts, investments or funds operating under the control of employees, boards or agents of the Town of Ellington"	
	<b>TOTAL OFFICE BUDGET</b>	<b>\$ 100</b>
	<b>DEPARTMENT TOTAL</b>	<b>\$ 100</b>

TOWN OF ELLINGTON  
BUDGET REPORT 2019-20

	2017-18 Actuals	2018-19 Approved Budget	2018-19 Trans/ Addl Appr.	2018-19 Adjusted Approved Budget	2018-19 First Six Months Actual	2018-19 Estimated Total Actuals	2018-19 (Over/ Under)	2019-20 Budget Request	2019-20 Board of Selectmen
0130 - FINANCE OFFICER									
01-01-00-00130-10-50101	277,118.17	278,738.00	9,554.00	288,292.00	111,863.01	240,000.00	48,292.00	288,292.00	0.00
01-01-00-00130-10-50102	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00130-10-50103	23,012.47	25,969.00	0.00	25,969.00	12,469.02	25,969.00	0.00	25,970.00	0.00
01-01-00-00130-10-50110	650.00	700.00	0.00	700.00	700.00	700.00	0.00	300.00	0.00
01-01-00-00130-20-60221	242.40	300.00	0.00	300.00	1,361.51	2,187.00	(1,887.00)	2,200.00	0.00
01-01-00-00130-20-60222	620.00	800.00	0.00	800.00	570.00	620.00	180.00	800.00	0.00
01-01-00-00130-20-60223	188.52	1,000.00	0.00	1,000.00	64.97	1,000.00	0.00	1,000.00	0.00
01-01-00-00130-20-60233	0.00	750.00	0.00	750.00	0.00	750.00	0.00	750.00	0.00
01-01-00-00130-20-60234	1,059.00	2,000.00	0.00	2,000.00	225.00	2,000.00	0.00	2,000.00	0.00
01-01-00-00130-20-60250	31,775.98	32,000.00	0.00	32,000.00	10,674.65	32,000.00	0.00	118,800.00	0.00
01-01-00-00130-20-60271	0.00	200.00	0.00	200.00	0.00	200.00	0.00	200.00	0.00
01-01-00-00130-30-60341	5,135.02	5,000.00	0.00	5,000.00	1,688.97	5,000.00	0.00	5,000.00	0.00
DEPARTMENT TOTAL	339,801.56	347,457.00	9,554.00	357,011.00	139,617.13	310,426.00	46,585.00	445,312.00	0.00

**TOWN OF ELLINGTON  
BUDGET REQUEST  
130 FINANCE OFFICER**

Object No.	Description & Explanation(s)	FISCAL YEAR 2019-20	
		FY 2018-19 Revised	FY 2019-20
<b>5101</b>	<b><u>FULL TIME PAYROLL</u></b>	<b>\$ 288,292</b>	<b>\$ 288,292</b>
	Finance Officer-DiCorleto (Retired 1-30-19)	\$ 141,574	\$ -
	Finance Officer-Vacant*	\$ -	\$ 141,574
	Assistant Finance Officer/Deputy Treasurer-LaPlante*	\$ 86,294	\$ 86,294
	Accounting/Payroll Specialist-Moran*	\$ 60,424	\$ 60,424
<b>5103</b>	<b><u>PART TIME PAYROLL</u></b>	<b>\$ 25,970</b>	<b>\$ 25,970</b>
	Administrative Assistant*	\$ 23,692	\$ 23,692
	20 hours per week		
	Additional hours for special projects-100 hours (Budget Books, Capital Improvement Budget Books, record keeping for Capital Projects, etc.)	\$ 2,278	\$ 2,278
	*salary is in negotiation for FY 19-20		
	<b>TOTAL SALARIES</b>	<b><u>\$ 314,262</u></b>	<b><u>\$ 314,262</u></b>
<b>5102</b>	<b><u>OVERTIME</u></b>		\$ -
<b>5110</b>	<b><u>OTHER BENEFITS</u></b>		\$ 300
	Longevity		
	<b>TOTAL PAYROLL</b>		<b><u>\$ 314,562</u></b>
<b>6221</b>	<b><u>ADVERTISING-PRINTING-FORMS</u></b>		\$ 2,200
	Legal Notices-Request for Proposal		
<b>6222</b>	<b><u>DUES &amp; SUBSCRIPTIONS</u></b>		\$ 800
	Memberships GFOA CCM and APA		
<b>6223</b>	<b><u>TRAVEL</u></b>		\$ 1,000
	Mileage reimbursement for employees when a town vehicle is not available		

**TOWN OF ELLINGTON  
BUDGET REQUEST  
130 FINANCE OFFICER**

Object No.	Description & Explanation(s)	FISCAL YEAR 2019-20
<b>6233</b>	<b><u>EDUCATION</u></b>	<b>\$ 750</b>
	For staff to attend courses sponsored by Government Finance Officers of Connecticut, computer training and other courses	
<b>6234</b>	<b><u>PROFESSIONAL DEVELOPMENT</u></b>	<b>\$ 2,000</b>
	To attend in State Conference on Municipal Accounting and risk management, Connecticut Chapter of CPA's Conference on Municipal Accounting, annual conference of Governmental Finance Officers Association of United States and Canada	
<b>6250</b>	<b><u>CONTRACTED SERVICES</u></b>	<b>\$ 118,800</b>
	All computer accounting services-payroll, appropriation accounting, bonding disclosures requirements	
	Paylocity-Payroll, report writer, server payroll, growth in payroll, recording vacation, personal, sick time	\$ 21,000
	Budgetary accounting licenses, support	\$ 9,000
	Bond Issue continuing disclosure agreement	\$ 2,000
	Dunbar	\$ 1,800
	Web Based Financial Transparency Annual	\$ 50,000
	Web Based Financial Transparency Start Up	\$ 35,000
<b>6271</b>	<b><u>REPAIRS &amp; EQUIPMENT MAINT.</u></b>	<b>\$ 200</b>
	Maintenance on various office equipment	
<b>6341</b>	<b><u>OFFICE SUPPLIES</u></b>	<b>\$ 5,000</b>
	Office supplies for budget books, capital improvement budget books, computer supplies, laser printer supplies, envelopes, checks	
	<b>TOTAL OFFICE BUDGET</b>	<b><u>\$ 130,750</u></b>
	<b>DEPARTMENT TOTAL</b>	<b><u>\$ 445,312</u></b>



OpenGov Inc. 955 Charter Street  
 Redwood City, CA 94063  
 United States

**Order Form Number:** OG-00003782  
**Created On:** 02/04/2019  
**Order Form Expiration:** 07/02/2019  
**Subscription Start Date:** 07/01/2019  
**Subscription End Date:** 06/30/2024

**Sales Representative:** Josh Calderon  
**Email:** jcalderon@opengov.com  
**Contract Terms (Years) :** 5.00

**Customer Information**

**Customer:** Town of Ellington, CT  
**Bill To/Ship To:** PO Box 187  
 Ellington, Connecticut 06029  
 United States

**Primary Contact:** Felicia LaPlante  
**Email:** flaplante@ellington-ct.gov  
**Phone:** (860) 870-3115

**Billing Contact:** Felicia LaPlante  
**Email:** flaplante@ellington-ct.gov  
**Phone:** (860) 870-3115

**Order Details**

**Billing Frequency:** Annual  
**Payment Terms:** Net 30

**Description:**

**SOFTWARE SERVICES**

Product	Start Date	End Date	Annual Term	Annual Contract Value	Total
Custom Integrations	07/01/2019	06/30/2024	5.00	\$2,975.00	\$14,875.00
Custom Integrations	07/01/2019	06/30/2024	5.00	\$2,975.00	\$14,875.00
The OpenGov Cloud	07/01/2019	06/30/2024	5.00	\$43,227.00	\$216,135.00
				<b>Software Services Total:</b>	<b>245,885.00</b>

**PROFESSIONAL SERVICES**

Product	Description	Total
Basic Citizen Engagement Deployment- Prepaid Hours	Basic Citizen Engagement Deployment- Prepaid Hours. Product configuration and setup, training, and ongoing support to help organizations deploy and adopt the OpenGov Citizen Engagement solution.	\$5,020.00
Standard Budget Builder Deployment - Prepaid Hours	Standard Budgeting and Planning Deployment - Prepaid Hours. Product configuration and setup, training, and ongoing support to help organizations deploy and adopt the OpenGov Budgeting and Planning solution. Includes assistance through preparation, development, and approval phases of budgeting.	\$8,050.00
Standard Operational Performance Deployment - Prepaid Hours	Standard Operational Performance Deployment - Prepaid Hours. Product configuration and setup, training, and ongoing support to help organizations deploy and adopt the OpenGov Operational Performance solution. Includes dashboard strategy guidance from government experts and one (1) KPI research and design session.	\$6,160.00
Standard Budget Book On-Boarding Package	OpenGov Budget Book powered by Wdesk - Standard On-Boarding Package: One-time fee, per document. Workiva's solutions architect team will spend up to 8 hours with your reporting team to configure your document and include example linking to the main document.	\$7,500.00
Standard Workforce Planning Deployment - Prepaid Hours	Standard Workforce Planning Deployment - Prepaid Hours. Product configuration and setup, training, and ongoing support to help organizations deploy and adopt the Workforce Planning solution.	\$7,300.00
		<b>Professional Services Total: 34,030.00</b>
		<b>First Year Total: 83,207.00</b>

**Order Form Legal Terms**

1. Welcome to OpenGov! Thanks for using our Software Services. This Order Form is entered into between OpenGov, Inc., with its principal place of business at 955 Charter Street, Redwood City, 94063 ("OpenGov"), and you, the entity identified above ("Customer"), as of the Effective Date. This Order Form includes and incorporates the OpenGov Software Services Agreement ("SSA") executed by the parties and attached, or if no such SSA is executed or attached, the SSA at <https://opengov.com/terms-of-service> and the applicable Statement of Work ("SOW") incorporated herein in the event Professional Services are purchased. The Order Form, SSA and SOW shall hereafter be referred to as the "Agreement". Unless otherwise specified above, fees for the Software Services and Professional Services shall be due and payable, in advance, on the Effective Date. By signing this Agreement, Customer acknowledges that it has reviewed, and agrees to be legally bound by, the OpenGov Terms and Conditions. Each party's acceptance of this Agreement is conditional upon the other's acceptance of the terms in the Agreement to the exclusion of all other terms.

Town of Ellington, CT

OpenGov, Inc.

TOWN OF ELLINGTON  
BUDGET REPORT 2019-20

	2017-18 Actuals	2018-19 Approved Budget	2018-19 Trans/ Addl Appr.	2018-19 Adjusted Approved Budget	2018-19 First Six Months Actual	2018-19 Estimated Total Actuals	2018-19 (Over/ Under)	2019-20 Budget Request	2019-20 Board of Selectmen
00131 - TAX ASSESSOR									
01-01-00-00131-10-50101	151,213.16	167,595.00	3,956.00	171,551.00	85,915.14	172,120.00	(569.00)	172,406.00	0.00
01-01-00-00131-10-50102	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00131-10-50103	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00131-10-50110	150.00	150.00	0.00	150.00	150.00	150.00	0.00	150.00	0.00
01-01-00-00131-20-60221	307.44	700.00	0.00	700.00	408.99	800.00	(100.00)	700.00	0.00
01-01-00-00131-20-60222	1,855.83	2,195.00	0.00	2,195.00	1,064.20	2,195.00	0.00	2,195.00	0.00
01-01-00-00131-20-60223	653.54	500.00	0.00	500.00	175.82	650.00	(150.00)	500.00	0.00
01-01-00-00131-20-60233	670.00	2,000.00	0.00	2,000.00	80.00	1,400.00	600.00	2,000.00	0.00
01-01-00-00131-20-60234	766.00	1,200.00	0.00	1,200.00	180.00	800.00	400.00	1,200.00	0.00
01-01-00-00131-20-60240	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00131-20-60250	17,020.00	22,350.00	0.00	22,350.00	17,190.00	22,350.00	0.00	22,350.00	0.00
01-01-00-00131-20-60251	0.00	250.00	0.00	250.00	250.00	250.00	0.00	250.00	0.00
01-01-00-00131-20-60269	3,945.00	6,200.00	0.00	6,200.00	0.00	6,200.00	0.00	6,200.00	0.00
01-01-00-00131-30-60341	1,377.20	1,300.00	0.00	1,300.00	368.21	1,400.00	(100.00)	1,300.00	0.00
01-01-00-00131-70-60765	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT TOTAL	177,958.17	204,440.00	3,956.00	208,396.00	105,782.36	208,315.00	81.00	209,251.00	0.00



**TOWN OF ELLINGTON  
BUDGET REQUEST  
131 TAX ASSESSOR**

Object No.	Description & Explanation(s)	FISCAL YEAR 2019-20	
		FY 2018-19 Revised	FY 2019-20
<b>5101</b>	<b><u>FULL TIME PAYROLL</u></b>	<b>\$ 172,406</b>	<b>\$ 172,406</b>
	Assessor-Bechard*	\$ 83,080	\$ 83,080
	Deputy Assessor-Plona *	\$ 57,112	\$ 57,112
	Administrative Assessment Technician- LaBruna*	\$ 32,214	\$ 32,214
<b>5103</b>	<b><u>PART TIME PAYROLL</u></b>	\$ -	\$ -
	*Salaries are in negotiations for FY 19-20		
	<b>TOTAL SALARIES</b>	<b>\$ 172,406</b>	<b>\$ 172,406</b>
<b>5103</b>	<b><u>EXTRA HOURS</u></b>		\$ -
<b>5102</b>	<b><u>OVERTIME</u></b>		\$ -
<b>5110</b>	<b><u>OTHER BENEFITS</u></b>		\$ 150
	Longevity pay per Union Contract Bechard		
	<b>TOTAL PAYROLL</b>		<b>\$ 172,556</b>
<b>6221</b>	<b><u>ADVERTISING-PRINTING-FORMS</u></b>		\$ 700
	Legal Notices, Personal Property forms		
<b>6222</b>	<b><u>DUES &amp; SUBSCRIPTIONS</u></b>		\$ 2,195
	Pricing guides, Professional memberships		
<b>6223</b>	<b><u>TRAVEL</u></b>		\$ 500
	Mileage reimbursement		
<b>6233</b>	<b><u>EDUCATION</u></b>		\$ 2,000
	UCONN - Assessor's School Classes & Workshops for recertification		\$ 600 \$ 1,400
<b>6234</b>	<b><u>PROFESSIONAL DEVELOPMENT</u></b>		\$ 1,200

**TOWN OF ELLINGTON  
BUDGET REQUEST  
131 TAX ASSESSOR**

Object No.	Description & Explanation(s)	FISCAL YEAR 2019-20
	QDS/CAMA/GIS educational conferences;	\$ 500
	IAAO,NRAAO,CAAO meetings & seminars	\$ 700
<b>6240</b>	<b><u>TELEPHONE</u></b>	<b>\$ -</b>
<b>6250</b>	<b><u>CONTRACTED SERVICES</u></b>	<b>\$ 22,350</b>
	Administrative software license, support and maintenance	\$ 8,900
	CAMA software license, support, maintenance and web hosting	\$ 8,450
	Personal Property Audits 10 @\$500 each	\$ 5,000
<b>6251</b>	<b><u>STATE OF CONNECTICUT</u></b>	<b>\$ 250</b>
	State of CT DMV Direct Online Service-access to license and registration information	
<b>6269</b>	<b><u>MAPPING</u></b>	<b>\$ 6,200</b>
	Maintenance - Parcel maps for GIS/GEOTMS	\$ 4,500
	Maintenance -ESRI ArcGIS	\$ 1,700
<b>6341</b>	<b><u>OFFICE SUPPLIES</u></b>	<b>\$ 1,300</b>
	Printer toner, misc. supplies	
<b>6765</b>	<b><u>OFFICE EQUIPMENT</u></b>	<b>\$ -</b>
	<b>TOTAL OFFICE BUDGET</b>	<b><u>\$ 36,695</u></b>
	<b>DEPARTMENT TOTAL</b>	<b><u>\$ 209,251</u></b>

TOWN OF ELLINGTON  
BUDGET REPORT 2019-20

	2017-18 Actuals	2018-19 Approved Budget	2018-19 Trans/ Addl Appr.	2018-19 Adjusted Approved Budget	2018-19 First Six Months Actual	2018-19 Estimated Total Actuals	2018-19 (Over)\ Under	2019-20 Budget Request	2019-20 Board of Selectmen
0132 - TAX COLLECTOR									
01-01-00-00132-10-50101	123,027.96	127,604.00	3,180.00	130,784.00	55,718.45	125,000.00	5,784.00	130,784.00	0.00
01-01-00-00132-10-50102	0.00	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00	2,000.00	0.00
01-01-00-00132-10-50103	18,279.39	17,659.00	0.00	17,659.00	12,419.90	21,950.00	(4,291.00)	17,649.00	0.00
01-01-00-00132-10-50110	150.00	150.00	0.00	150.00	150.00	150.00	0.00	150.00	0.00
01-01-00-00132-20-60221	793.30	1,000.00	0.00	1,000.00	396.65	1,000.00	0.00	1,000.00	0.00
01-01-00-00132-20-60222	95.00	120.00	0.00	120.00	20.00	120.00	0.00	120.00	0.00
01-01-00-00132-20-60223	385.49	900.00	0.00	900.00	146.72	900.00	0.00	900.00	0.00
01-01-00-00132-20-60232	435.00	460.00	0.00	460.00	112.00	460.00	0.00	460.00	0.00
01-01-00-00132-20-60234	368.00	750.00	0.00	750.00	38.00	750.00	0.00	750.00	0.00
01-01-00-00132-20-60250	19,214.74	21,345.00	0.00	21,345.00	17,651.85	21,345.00	0.00	22,072.00	0.00
01-01-00-00132-20-60251	250.00	250.00	0.00	250.00	250.00	250.00	0.00	250.00	0.00
01-01-00-00132-20-60284	0.00	100.00	0.00	100.00	0.00	100.00	0.00	100.00	0.00
01-01-00-00132-30-60341	3,509.30	5,000.00	0.00	5,000.00	2,587.72	5,000.00	0.00	5,000.00	0.00
DEPARTMENT TOTAL	166,508.18	177,338.00	3,180.00	180,518.00	89,491.29	177,025.00	3,493.00	181,235.00	0.00

**TOWN OF ELLINGTON  
BUDGET REQUEST  
132 TAX COLLECTOR**

Object No.	Description & Explanation(s)	FISCAL YEAR 2019-20	
		FY 2018-19 Revised	FY 2019-20
<b>5101</b>	<b><u>FULL TIME PAYROLL</u></b>	<b>\$ 130,784</b>	<b>\$ 130,784</b>
	Tax Collector-Conti*	\$ 82,681	\$ 82,681
	Deputy Tax Collector-Tucker (Resigned 5-22-	\$ 48,103	\$ -
	Deputy Tax Collector-Varholak (Hired 9-4-18)*	\$ -	\$ 48,103
<b>5103</b>	<b><u>PART TIME PAYROLL</u></b>	<b>\$ 17,649</b>	<b>\$ 17,649</b>
	Tax Clerk-Wagner		
	*salaries are in negotiations for FY 2019-20		
	<b>TOTAL SALARIES</b>	<b>\$ 148,433</b>	<b>\$ 148,433</b>
<b>5102</b>	<b><u>OVERTIME</u></b>		<b>\$ 2,000</b>
<b>5110</b>	<b><u>OTHER BENEFITS</u></b>		<b>\$ 150</b>
	As per union contract and personnel rules		
	<b>TOTAL PAYROLL</b>		<b>\$ 150,583</b>
<b>6221</b>	<b><u>ADVERTISING-PRINTING-FORMS</u></b>		<b>\$ 1,000</b>
	Legal Notices		
<b>6222</b>	<b><u>DUES &amp; SUBSCRIPTIONS</u></b>		<b>\$ 120</b>
	Memberships to professional organizations		
<b>6223</b>	<b><u>TRAVEL</u></b>		<b>\$ 900</b>
	Mileage reimbursement for bank deposits, conferences		
<b>6232</b>	<b><u>POSTAGE</u></b>		<b>\$ 460</b>
	Rental of Post Office Box and for address updates		
<b>6234</b>	<b><u>PROFESSIONAL DEVELOPMENT</u></b>		<b>\$ 750</b>
	To attend State Tax Collectors' Conferences, Connecticut Certified Municipal Association classes		

**TOWN OF ELLINGTON  
BUDGET REQUEST  
132 TAX COLLECTOR**

Object No.	Description & Explanation(s)	FISCAL YEAR 2019-20
<b>6250</b>	<b><u>CONTRACTED SERVICES</u></b>	<b>\$ 22,072</b>
	Annual charge for Quality Data Software and Support	\$ 10,887
	Printing and Processing Tax and Utility Bills	\$ 8,384
	Folding, stuffing and mailing the July & Jan tax bills	\$ 1,901
	Invoice Cloud-Online Bill Inquiry and Payment Service	\$ 900
<b>6251</b>	<b><u>STATE OF CONNECTICUT</u></b>	<b>\$ 250</b>
	State of CT DMV Direct Online Service-access to license and registration information	
<b>6284</b>	<b><u>COLLECTION SERVICE FEE</u></b>	<b>\$ 100</b>
	Collection agency option	
<b>6341</b>	<b><u>OFFICE SUPPLIES</u></b>	<b>\$ 5,000</b>
	Office supplies: toner for laser printers; envelopes; tax bills	
	<b>TOTAL OFFICE BUDGET</b>	<b><u>\$ 30,652</u></b>
	<b>DEPARTMENT TOTAL</b>	<b><u>\$ 181,235</u></b>



STATE OF CONNECTICUT • COUNTY OF TOLLAND • INCORPORATED 1786

# TOWN OF ELLINGTON

## TAX AND REVENUE COLLECTOR

55 MAIN STREET • P.O. BOX 158 • ELLINGTON, CONNECTICUT 06029-0158

TEL. 860-870-3113 FAX 860-870-3704 [www.taxcollector@ellington-ct](mailto:www.taxcollector@ellington-ct)

Date: February 14, 2019

To: Board of Finance

From: Ann Marie Conti, Tax and Revenue Collector *AMC*

Subject: 2019-2020 Fiscal Year Budget

As requested by the Board of Finance, I am pleased to offer my proposed budget for the Tax Office for FY 2019-2020 showing a slight increase over last year's budget.

### **BUDGET CHANGES**

***Line item 6250 Contracted Services:*** Software for the collection of tax and utilities; printing and mailing of tax and utility bills. Online bill inquiry and payment service.

Thank you for your consideration.

TOWN OF ELLINGTON  
BUDGET REPORT 2019-20

	2017-18 Actuals	2018-19 Approved Budget	2018-19 Trans/ Addl Appr.	2018-19 Adjusted Approved Budget	2018-19 First Six Months Actual	2018-19 Estimated Total Actuals	2018-19 (Over)\ Under	2019-20 Budget Request	2019-20 Board of Selectmen
00133 - BD OF ASSESSMENT APPEALS									
Part Time	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00133-10-50103	67.68	200.00	0.00	200.00	59.81	200.00	0.00	200.00	0.00
Advertising Printing Forms	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00133-20-60221	50.00	200.00	0.00	200.00	0.00	200.00	0.00	200.00	0.00
Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00133-20-60222	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Professional Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00133-20-60234	117.68	400.00	0.00	400.00	59.81	400.00	0.00	400.00	0.00
Contracted Services									
01-01-00-00133-20-60250									
DEPARTMENT TOTAL	117.68	400.00	0.00	400.00	59.81	400.00	0.00	400.00	0.00

**TOWN OF ELLINGTON  
BUDGET REQUEST  
133 BOARD OF ASSESSMENT APPEALS**

Object No.	Description & Explanation(s)	FISCAL YEAR 2019-20	
		<u>FY 2018-19</u> <u>Revised</u>	<u>FY 2019-20</u>
5103	<u>PART TIME PAYROLL</u>	\$ -	\$ -
	TOTAL PAYROLL		<u>\$ -</u>
6221	<u>ADVERTISING-PRINTING-FORMS</u> Legal Notices, BAA forms		\$ 200
6222	<u>DUES &amp; SUBSCRIPTIONS</u>		\$ -
6234	<u>PROFESSIONAL DEVELOPMENT</u> Classes and workshops		\$ 200
6250	<u>CONTRACTED SERVICES</u>		\$ -
	TOTAL OFFICE BUDGET		<u>\$ 400</u>
	DEPARTMENT TOTAL		<u>\$ 400</u>



TOWN OF WELINGTON  
BUDGET REPORT 2019-20

	2017-18 Actuals	2018-19 Approved Budget	2018-19 Trans/ Addl Appr.	2018-19 Adjusted Approved Budget	2018-19 First Six Months Actual	2018-19 Estimated Total Actuals	2018-19 (Over) Under	2019-20 Budget Request	2019-20 Board of Selectmen
0134 - INS.ADVISORY BD.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00134-10-50103 Part Time	0.00	100.00	0.00	100.00	0.00	100.00	100.00	100.00	0.00
01-01-00-00134-20-60250 Contracted Services	0.00	100.00	0.00	100.00	0.00	100.00	100.00	100.00	0.00
DEPARTMENT TOTAL	0.00	100.00	0.00	100.00	0.00	100.00	100.00	100.00	0.00

**TOWN OF ELLINGTON  
BUDGET REQUEST  
134 INSURANCE ADVISORY BOARD**

Object No.	Description & Explanation(s)	<b>FISCAL YEAR 2019-20</b>	
		<u>FY 2018-19</u> <u>Revised</u>	<u>FY 2019-20</u>
5103	<u>PART TIME PAYROLL</u>	\$0	\$0
	<b>TOTAL PAYROLL</b>		<u>\$0</u>
6250	<u>CONTRACTED SERVICES</u> Maintain account if studies/bids are required		\$100
	<b>TOTAL OFFICE BUDGET</b>		<u>\$100</u>
	<b>DEPARTMENT TOTAL</b>		<u>\$100</u>

TOWN OF ELLINGTON  
BUDGET REPORT 2019-20

	2017-18 Actuals	2018-19 Approved Budget	2018-19 Trans/ Addl Appr.	2018-19 Adjusted Approved Budget	2018-19 First Six Months Actual	2018-19 Estimated Total Actuals	2018-19 (Over/ Under)	2019-20 Budget Request	2019-20 Board of Selectmen
0140 - TOWN CLERK									
01-01-00-00140-10-50101	115,250.21	126,421.00	3,066.00	129,487.00	62,659.36	124,000.00	5,487.00	129,487.00	0.00
01-01-00-00140-10-50102	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00140-10-50103	16,715.76	12,480.00	0.00	12,480.00	6,323.25	12,480.00	0.00	16,286.00	0.00
01-01-00-00140-10-50110	350.00	350.00	0.00	350.00	350.00	350.00	0.00	350.00	0.00
01-01-00-00140-20-60221	1,787.25	2,750.00	0.00	2,750.00	3,100.57	5,000.00	(2,250.00)	3,400.00	0.00
01-01-00-00140-20-60222	240.00	300.00	0.00	300.00	40.00	300.00	0.00	300.00	0.00
01-01-00-00140-20-60223	360.56	350.00	0.00	350.00	87.92	350.00	0.00	350.00	0.00
01-01-00-00140-20-60234	1,477.38	2,000.00	0.00	2,000.00	590.00	1,500.00	500.00	2,000.00	0.00
01-01-00-00140-20-60250	23,710.18	28,500.00	0.00	28,500.00	10,070.74	26,000.00	2,500.00	28,000.00	0.00
01-01-00-00140-20-60251	5,602.00	6,500.00	0.00	6,500.00	610.00	6,500.00	0.00	6,500.00	0.00
01-01-00-00140-20-60253	292.22	500.00	0.00	500.00	0.00	500.00	0.00	500.00	0.00
01-01-00-00140-20-60254	703.00	1,000.00	0.00	1,000.00	408.00	1,000.00	0.00	1,750.00	0.00
01-01-00-00140-20-60255	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00140-20-60262	3,290.52	5,000.00	0.00	5,000.00	1,195.00	5,000.00	0.00	5,000.00	0.00
01-01-00-00140-20-60271	0.00	500.00	0.00	500.00	0.00	500.00	0.00	500.00	0.00
01-01-00-00140-30-60341	1,420.05	1,500.00	0.00	1,500.00	890.08	1,500.00	0.00	1,500.00	0.00
01-01-00-00140-40-60765	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00140-70-60765	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00140-90-60900	4,000.00	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
DEPARTMENT TOTAL	175,199.13	192,151.00	3,066.00	195,217.00	86,324.92	188,980.00	6,237.00	199,923.00	0.00

**TOWN OF ELLINGTON  
BUDGET REQUEST  
140 TOWN CLERK**

Object No.	Description & Explanation(s)	FISCAL YEAR 2019-20	
		FY 2018-19 Revised	FY 2019-20
<b>5101</b>	<b><u>FULL TIME PAYROLL</u></b>	<b>\$ 129,487</b>	<b>\$ 129,487</b>
	Town Clerk -McKeegan*	\$ 79,710	\$ 79,710
	Assistant Town Clerk-Hosey*	\$ 49,777	\$ 49,777
<b>5103</b>	<b><u>PART TIME PAYROLL</u></b>	<b>\$ 12,480</b>	<b>\$ 16,286</b>
	Admin Clerk	\$ 12,480	\$ 16,286
	*Salary in negotiation for FY 19-20		
	<b>TOTAL SALARIES</b>	<b>\$ 141,967</b>	<b>\$ 145,773</b>
<b>5110</b>	<b><u>OTHER BENEFITS</u></b>		<b>\$ 350</b>
	Longevity Pay/Union Contract		
	<b>TOTAL PAYROLL</b>		<b>\$ 146,123</b>
<b>6221</b>	<b><u>ADVERTISING-PRINTING-FORMS</u></b>		<b>\$ 3,400</b>
	Legal Notices, subscriptions		
<b>6222</b>	<b><u>DUES &amp; SUBSCRIPTIONS</u></b>		<b>\$ 300</b>
	State and County Memberships		
<b>6223</b>	<b><u>TRAVEL</u></b>		<b>\$ 350</b>
	Mileage reimbursement, when town car unavailable		
<b>6234</b>	<b><u>PROFESSIONAL DEVELOPMENT</u></b>		<b>\$ 2,000</b>
	State Conferences, County Meetings, Lodging, conferences fees, staff training		
<b>6250</b>	<b><u>CONTRACTED SERVICES</u></b>		<b>\$ 28,000</b>
	Indexing, Microfilming, land record book creation		
<b>6251</b>	<b><u>STATE OF CONNECTICUT</u></b>		<b>\$ 6,500</b>
	Sportsman Licenses, revenue only item		

**TOWN OF ELLINGTON  
BUDGET REQUEST  
140 TOWN CLERK**

Object No.	Description & Explanation(s)	FISCAL YEAR 2019-20
<b>6253</b>	<b><u>VITAL STATISTICS</u></b> Payments to other towns for Vital Records	\$ 500
<b>6254</b>	<b><u>STATE SURCHARGES</u></b> Payments to State of Connecticut for marriage licenses issued-Increase due to Marriage License increase	\$ 1,750
<b>6262</b>	<b><u>CODIFICATION</u></b> Funding for updates and revenues to Town Code Book	\$ 5,000
<b>6271</b>	<b><u>EQUIPMENT REPAIRS</u></b> Office machine repairs	\$ 500
<b>6341</b>	<b><u>OFFICE SUPPLIES</u></b> General office supplies	\$ 1,500
<b>6900</b>	<b><u>TOWN-WIDE MAINTENANCE</u></b> Continued restoration of records in vault	\$ 4,000
	<b>TOTAL OFFICE BUDGET</b>	<u>\$ 53,800</u>
	<b>DEPARTMENT TOTAL</b>	<u>\$ 199,923</u>

TOWN OF ELLINGTON  
BUDGET REPORT 2019-20

2017-18 Actuals	2018-19 Approved Budget	2018-19 Trans/ Addl Appr.	2018-19 Adjusted Approved Budget	2018-19 First Six Months Actual	2018-19 Estimated Total Actuals	2018-19 (Over) Under	2019-20 Budget Request	2019-20 Board of Selectmen
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
96,011.21	110,000.00	0.00	110,000.00	64,787.88	120,000.00	(10,000.00)	110,000.00	0.00
96,011.21	110,000.00	0.00	110,000.00	64,787.88	120,000.00	(10,000.00)	110,000.00	0.00

0150 - TOWN COUNSEL

Dues & Subscriptions  
Contracted Services  
DEPARTMENT TOTAL

01-01-00-00150-20-60222  
01-01-00-00150-20-60250

**TOWN OF ELLINGTON  
BUDGET REQUEST  
150 TOWN COUNSEL**

Object No	Description & Explanation(s)	FISCAL YEAR 2019-20
<b>6222</b>	<b>DUES &amp; SUBSCRIPTIONS</b>	<b>\$ -</b>
	Law journals	
<b>6250</b>	<b>CONTRACTED SERVICES</b>	<b>\$ 110,000</b>
	Legal matters including labor negotiations	
<b>TOTAL OFFICE BUDGET</b>		<b><u>\$ 110,000</u></b>
<b>DEPARTMENT TOTAL</b>		<b><u>\$ 110,000</u></b>

**Town Counsel Expenditures**

FY17-18	\$ 96,011	\$ 96,011	\$ 96,011
FY16-17	\$ 98,963	\$ 98,963	\$ 98,963
FY15-16	\$ 144,320	\$ 144,320	\$ 144,320
FY14-15	\$ 128,071	\$ 128,071	\$ 128,071
FY13-14	\$ 73,286	\$ 73,286	
FY12-13	\$ 128,241		
FY11-12	\$ 132,242		
FY10-11	\$ 66,756		
FY09-10	\$ 105,425		
FY08-09	\$ 180,380		
Less Raymond Lawsuit	\$ (50,000)		
FY07-08	\$ 122,405		
Total	\$ 1,130,089	\$ 540,651	\$ 467,365
Averages	Ten years	Five Years	Four Years
	\$ 113,009	\$ 108,130	\$ 116,841

TOWN OF ELLINGTON  
BUDGET REPORT 2019-20

	2017-18 Actuals	2018-19 Approved Budget	2018-19 Trans/ Addl Appr.	2018-19 Adjusted Approved Budget	2018-19 First Six Months Actual	2018-19 Estimated Total Actuals	2018-19 (Over)\ Under	2019-20 Budget Request	2019-20 Board of Selectmen	2019-20 Board of Finance Recommend
	7,352.80	7,353.00	0.00	7,353.00	3,676.40	7,353.00	0.00	7,353.00	0.00	0.00
	7,352.80	7,353.00	0.00	7,353.00	3,676.40	7,353.00	0.00	7,353.00	0.00	0.00

0155 - PROBATE COURT  
Contracted Services  
DEPARTMENT TOTAL

01-01-00-00155-20-60250



**TOWN OF ELLINGTON  
BUDGET REQUEST  
155 PROBATE COURT**

Object No	Description & Explanation(s)	FISCAL YEAR 2019-20
6250	<b>CONTRACTED SERVICES</b> Town's share for Probate Court	\$ 7,353
	<b>TOTAL OFFICE BUDGET</b>	<u>\$ 7,353</u>
	<b>DEPARTMENT TOTAL</b>	<u>\$ 7,353</u>

State of Connecticut  
Probate Court  
District of Ellington  
Towns of Ellington and Vernon  
Elisa H. Bartlett, Presiding Judge

**Mailing Address:**  
P.O. Box 268  
Rockville, CT 06066  
Phone (860)872-0519  
Ebartlett@ctprobate.gov

**Memorial Building**  
14 Park Place  
Rockville, CT 06066  
Fax (860)870-5140

January 31, 2019

Town of Ellington  
P.O. Box 187  
Ellington, CT 06029

**Re: Expenses-Fiscal Year 2019-2020**

1 <sup>st</sup> Quarter Fiscal Year 2019-2020	Jul 2019	\$1838.20
2 <sup>nd</sup> Quarter Fiscal Year 2019-2020	Oct 2019	\$1838.20
3 <sup>rd</sup> Quarter Fiscal Year 2019-2020	Jan 2020	\$1838.20
4 <sup>th</sup> Quarter Fiscal Year 2019-2020	Apr 2020	\$1838.20

Total = \$7,352.80

$\$7,352.80 / 4 \text{ Quarters} = \$1,838.20 / \text{Quarterly Payment}$

Requested by Elisa H. Bartlett



Elisa H. Bartlett

TOWN OF ELLINGTON  
BUDGET REPORT 2019-20

	2017-18 Actuals	2018-19 Approved Budget	2018-19 Trans/ Addl Appr.	2018-19 Adjusted Approved Budget	2018-19 First Six Months Actual	2018-19 Estimated Total Actuals	2018-19 (Over)\ Under	2019-20 Budget Request	2019-20 Board of Selectmen
0170 - TOWN PLANNER									
01-01-00-00170-10-50101	207,145.49	210,385.00	4,500.00	214,885.00	107,433.48	214,670.00	215.00	214,868.00	0.00
01-01-00-00170-10-50102	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00170-10-50103	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
01-01-00-00170-10-50110	250.00	250.00	0.00	250.00	250.00	250.00	0.00	300.00	0.00
01-01-00-00170-20-60221	50.00	500.00	0.00	500.00	0.00	500.00	0.00	500.00	0.00
01-01-00-00170-20-60222	857.00	1,100.00	0.00	1,100.00	705.75	1,100.00	0.00	1,100.00	0.00
01-01-00-00170-20-60223	1,748.56	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
01-01-00-00170-20-60233	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-00170-20-60234	1,115.00	2,000.00	0.00	2,000.00	345.00	1,750.00	250.00	2,000.00	0.00
01-01-00-00170-20-60250	10,250.00	11,000.00	0.00	11,000.00	0.00	11,000.00	0.00	11,000.00	0.00
01-01-00-00170-20-60271	357.37	300.00	0.00	300.00	0.00	275.00	25.00	300.00	0.00
01-01-00-00170-30-60341	2,333.34	4,000.00	0.00	4,000.00	552.30	3,600.00	400.00	4,000.00	0.00
01-01-00-00170-30-60346	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENT TOTAL	224,106.76	232,535.00	4,500.00	237,035.00	109,286.53	236,145.00	890.00	237,068.00	0.00

**TOWN OF ELLINGTON  
BUDGET REQUEST  
170 TOWN PLANNER**

Object No.	Description & Explanation(s)	FISCAL YEAR 2019-20	
		FY 2018-19 Revised	FY 2019-20
<b>50101</b>	<b>FULL TIME PAYROLL</b>	<b>\$ 214,868</b>	<b>\$ 214,868</b>
	Town Planner-Houlihan*	\$ 94,492	\$ 94,492
	Assistant Planner/Zoning & Wetland Officer-Colonese*	\$ 67,086	\$ 67,086
	Land Use Assistant-Galovich*	\$ 53,290	\$ 53,290
	* Salary is in negotiation for FY 2019-20		
<b>50103</b>	<b>PART TIME PAYROLL</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
	Office coverage, special projects, recording clerk services as needed		
	<b>TOTAL SALARIES</b>	<b>\$ 215,868</b>	<b>\$ 215,868</b>
<b>50102</b>	<b>OVERTIME</b>	\$ -	\$ -
<b>50110</b>	<b>OTHER BENEFITS</b>		\$ 300
	Longevity pay per contract & personnel rules		
	<b>TOTAL PAYROLL</b>		<b>\$ 216,168</b>
<b>60221</b>	<b>ADVERTISING-PRINTING-FORMS</b>		\$ 500
	Copies of various land use docs (regulations, maps, etc.)		
<b>60222</b>	<b>DUES &amp; SUBSCRIPTIONS</b>		\$ 1,100
	Memberships to professional organizations		
<b>60223</b>	<b>TRAVEL</b>		\$ 2,000
	Mileage reimbursements / Travel costs		
<b>60233</b>	<b>EDUCATION</b>		\$ -
	Various pertaining to land use matters for staff		
<b>60234</b>	<b>PROFESSIONAL DEVELOPMENT</b>		\$ 2,000
	Attend state association meetings / Annual planning conference		
<b>60250</b>	<b>CONTRACTED SERVICES</b>		\$ 11,000
	Update maps, regulations, other special projects		
	Electronic permit/inspect software annual support, maintenance and hosting (50% between Planning and Building)		

**TOWN OF ELLINGTON  
BUDGET REQUEST  
170 TOWN PLANNER**

<u>Object No.</u>	<u>Description &amp; Explanation(s)</u>	<u>FISCAL YEAR 2019-20</u>
60271	<u>REPAIRS &amp; EQUIPMENT MAINT.</u> Office equipment maintenance and repairs	\$ 300
60341	<u>OFFICE SUPPLIES</u> For planning office and various land use commissions	\$ 4,000
60346	<u>TECHNICAL SUPPLIES</u> N/A	\$ -
	<b>TOTAL OFFICE BUDGET</b>	<u>\$ 20,900</u>
	<b>DEPARTMENT TOTAL</b>	<u>\$ 237,068</u>