January 28, 2020

Meeting called to order at 7:03 p.m.

In attendance: Joe Boucher, Bruce Warkentin, Christian Sauer, Rhonda Villanova, John Takach, Steven Villanova, Ted Graziani, John Chandler

Pledge of Allegiance

Approval of last meeting minutes: Chris 1st, Ted 2nd
Joe noted the last meeting minutes were for a “Special Meeting” and it should be noted at the top of the minutes. Rhonda will add and resubmit. All approved.

WAA special order follow-up: WAA orders - 248 wreaths so far (cleared) John T had spreadsheet of orders, Fire Dept had 83, Women's Club ordered 50. The American Legion and Chris' checks had not cleared yet and the orders were not reflected. The # of wreaths should be about 331. Bruce will follow up again.

New business: John T asking if the yearly meeting schedule was okay with the committee. Rhonda clarified that the Town had requested the list of dates to reserve the meeting room. It was noted that Flag Day falls on a Sunday (6/14) this year. It is requested to make it earlier, say 2 - 4:00, not 6:00. Also, the WAA ceremony will be on 12/19/20, not 12/12/20. Rhonda will correct and resend the dates to the Town contact.

John C - questioned if we need to start contacting people/places now for arrangements for Memorial Day, e.g., fly-overs, National Guard members to march, etc...? John T asked to think back to last year's arrangements, were there any issues? The National Guard showed up earlier than needed. There was a miscommunication regarding time. John C had called - seemed to be a confirmation of time, location and schedule, but somehow there was confusion. Ted stated the need to start the EHS ceremony on time and we will need to start thinking about a guest speaker.

The committee brainstormed ideas for special speakers, consider the audience, who we have had in the past, what focus should be this year, etc...

Ted mentioned contacting Bundy's again for vehicles for the parades.
The task list we follow for specific tasks will need some updating. Rhonda will touch base with the town office as there have been some changes in staffing support.

**Motion to adjourn:** Joe 1st; John C. 2nd
Meeting adjourned at 7:38 p.m.

**Next mtg:** scheduled for February 25, 2020, Town Hall Meeting Room, 7:00 p.m.

Submitted by:
Rhonda Villanova

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