Monday, October 7, 2019

EMPLOYEE RECOGNITION PROGRAM

6:45 p.m.
Senior Center Great Room/Multi-Purpose Room
40 Maple Street

32\textsuperscript{nd} EMPLOYEE RECOGNITION PROGRAM

30 Years of Service
Robert DaBica, Deputy Fire Marshall

20 Years of Service
Joseph Grayeb, Police Officer
Sebastian Magnano, Police Officer
Laurie Wormstedt, Hall Memorial Library, Library Assistant I

10 Years of Service
LouAnn Cannella, Human Resources Coordinator/Executive Assistant
Rachel Oakes, EMT/Driver, Ellington Volunteer Ambulance Corps

BOARD OF SELECTMEN MEETING
(Immediately Following Employee Recognition)

AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' FORUM [Non agenda items]

IV. APPROVAL OF MINUTES
A. September 9, 2019 Board of Selectmen Regular Meeting

V. UNFINISHED BUSINESS
A. Jacob Roger Poulin Foundation - J4cob's Park
B. Approve Revisions and Reclassification of Job Description Youth Services Director (from Union to Exempt Status)
C. Approve Revisions and Reclassification of Job Description Senior Center Director (from Union to Exempt)
VI. NEW BUSINESS
A. Tax Refunds/Abatements
B. Probation Completed - Grant Regular Employee Status: Stephanie Mather, Administrative Clerk, Town Clerk’s Office
C. Grant Award: Senior Center - CT Department of Transportation Section 5310 Grant for Senior Center Wheelchair Accessible Vehicle
D. Grant Award: Senior Center – North Central Area Agency on Aging to the Town of Ellington Nutritional Partnership Project
E. Grant Application: State of CT Emergency Management Performance Grant and Homeland Security Grant Program Application Requirements
F. Bid Waiver: Manhole Covers and Frames Adjustments
G. End of Year Transfers for FY 2018-2019
   1. Transfers
   2. Prepaid Grants FY 2018-2019
      a. Set Public Hearing & Town Meeting Date
   3. Closeout of Capital Projects
   4. Capital Reserve/OPEB
H. Award of Bid: Emergency Management Tactical Gear
I. Capital Improvement Program Policy & Procedure Update

VII. ADMINISTRATIVE REPORTS
A. Building Department
B. Emergency Services
   1. Resident State Troopers’ Office
   2. Emergency Management Director
   3. Ellington Volunteer Ambulance Corps
   4. Ellington Volunteer Fire Department
   5. Crystal Lake Fire Department
C. Fire Marshal
D. Hall Memorial Library
E. Tax & Revenue Collector
F. Town Planner
G. Human Services Department
H. Finance Office
I. Department of Public Works

VIII. SELECTMEN COMMITTEE REPORTS
A. Personnel Committee:
   1. Resignations
   2. Appointments
B. Ordinance Committee:
   1. Ordinance Committee Recommendations to the BOS
      a. Ordinance: Fees for GIS Information (Revision) and New Fee Schedule
      b. Ordinance: Illegal Discharge/Illicit Connection Stormwater Drainage Systems (New)
      c. Ordinance: Chapter 46, Citations (Revision)
      d. Ordinance Requiring Permit/Permit Fees for Specific Occupancies (New)
      e. Ordinance: Chapter 74, Article I – Fire Zones (Revision)
      f. Ordinance: Chapter 74, Article II – Open Burning (Revision)
g. Ordinance: Chapter 17, Article II – Use of Outside Areas (Revision)

h. Ordinance: Chapter 10. Alcoholic Beverages (Revision)

2. BOS Recommendations for Adoption of Ordinances

3. Set Public Hearing

4. Set Town Meeting

IX. SELECTMEN LIAISON REPORTS

X. FIRST SELECTMAN’S REPORT

A. Human Resources – Staff Update

1. New Hires
   - Michelle Farella, Reference Librarian, Hall Memorial Library
   - Rebecca Einsiedel, Administrative Assistant/Recording Secretary – First Selectman’s Office

2. Promotions/Transfers/Reassignments
   - Bart Alexander; from SRO to PT Police Officer
   - Jose Martinez; from PT Police Officer to SRO

3. Resignations/Retirements/Other
   - Kelly Nelson, EMT/Driver, Per Diem
   - Hannah Scrivener, EMT/Driver, Per Diem

B. Other

XI. CORRESPONDENCE

XII. ADJOURNMENT

Any party needing an accommodation may contact the First Selectman’s Office at (860) 870-3100 24 hours prior to the meeting.