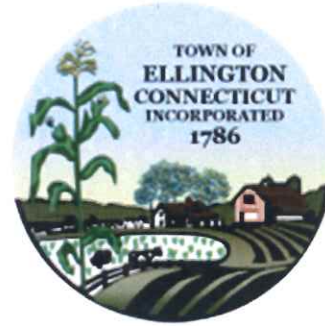


TOWN OF ELLINGTON
FIRST SELECTMAN'S OFFICE

To: Residents of the Town of Ellington
From: Lori Spielman, First Selectman *LS*
cc: Joseph Palombizio, Emergency Management Director
Subject: Coronavirus (COVID-19) Update
Date: March 11, 2020



As the world health community continues to closely monitor the emergence of the Coronavirus (COVID-19), the health and safety of our residents, employees and families is of the utmost importance to us. First and foremost, we want to maintain a safe workplace and encourage and/or adopt practices protecting the health of employees, customers, visitors and others. We are actively communicating with local and state public health and safety officials and are doing our best to ensure that normal government operations will continue to the best of our abilities.

Our employees are in full cooperation in taking steps to reduce the transmission of communicable diseases.

We are encouraging employees as well as residents to use telephone and video conferencing options instead of face-to-face meetings as much as possible during this outbreak.

Many online options are offered that residents can utilize to avoid unnecessary contact with others, including but not limited to online bill pay, acquiring hunting and fishing licenses, registering to vote, and signing up for future programming and events. More information on all of our Departmental offerings can be found at www.ellington-ct.gov. Most vital records requests can also be submitted via mail.

For our community at large: Persons who have been identified as being at higher risk, including those at higher age ranges as well as those with chronic conditions or weakened immune systems, are strongly encouraged not to attend meetings or events with large anticipated attendances.

Cleaning procedures will continue to receive a high level of care and attention, with common touchpoints being addressed frequently and thoroughly.

We recommend the implementation of the following control behaviors for all:

- Wash your hands often with soap and water for at least 20 seconds; if soap and water are not available, use an alcohol-based hand sanitizer containing at least 60% alcohol
- Avoid touching your eyes, nose and mouth
- Avoid close contact with people who are sick
- Stay home when you are experiencing symptoms, including fever, coughing and shortness of breath
- Cover your mouth with a tissue when coughing or sneezing, and then immediately dispose of the tissue
- Routinely clean and disinfect frequently touched objects and surfaces
- Obtain a flu vaccine

We will continue to share updates on this evolving situation. For more information on COVID-19, please visit the State of Connecticut's website at <https://portal.ct.gov/Coronavirus>.

Thank you for your continued support and commitment in keeping our community safe and healthy.