



SUSAN STACK
CHAIRMAN

TOWN OF ELLINGTON

Human Services Commission

55 MAIN STREET – PO BOX 187
ELLINGTON, CONNECTICUT 06029-0187

HOCINE BAOUCHE
YALE CANTOR
TERESA CAVANAGH
JAIME FOSTER
SARAH GAER
SUSANNE HANNIGAN
DEANNA WAMBOLT-GULICK

HUMAN SERVICES COMMISSION MINUTES

Monday, October 21, 2019
Recreation/Human Services Complex
Conference Room – 31 Arbor Way
6:00 P.M.

MEMBERS PRESENT: Hocine Baouche, Yale Cantor, Sarah Gaer, Susanne Hannigan, Deanna Wambolt-Gulick
OTHER PRESENT: Joy Hollister, Director of Human Services; Kristen Harp, Recording Secretary

1. **Call to Order:** Susanne Hannigan called the meeting to order at 6:03PM.
2. **Approval of Minutes: June 10, 2019**
MOVED (CANTOR) SECONDED (BAOUCHE) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE JUNE 10, 2019 MEETING.
3. **Citizens' Forum:** None
4. **Director's Report:** Joy Hollister reviewed that the Human Services Department has been busy with energy assistance appointments and are booking out to November at this time. The holiday giving program letters are set to go out this week. The department is also busy working on Medicare open enrollment. The Human Services food pantry and the outside pantry have been busy with new clients signing up. Joy also met with the Lion's Club who wants to become more active in the community with programs they offer such as glasses and hearing aids. Joy has also been selected to be on the selection committee for the Hartford Foundation funds the Town of Ellington will be receiving. The Human Services and Recreation departments will be conducting interviews for the administrative secretary position in the next few weeks. The Senior Center is also looking to hire a part time seasonal kitchen manager. Their classes at the Senior Center have been well attended. They are offering Tae Chi, yoga, and Zumba gold. They are getting ready for their holiday vendor fair and have begun quarterly men's health speakers. The Youth Services Department has hired Kristen Harp as their Assistant Youth Services Director. Deborah Stauffer is retiring in November so they will be working on filling another position as well.
5. **Unfinished Business**
 - a. **Needs Assessment Update:** The survey to the community will be ready to go out after the holiday to see what the citizens' feel are the needs of the Town.
6. **New Business**
 - a. **Schedule for 2020 – vote**
MOVED (BAOUCHE) SECONDED (HANNIGAN) AND PASSED UNANIMOUSLY TO APPROVE THE SCHEDULE FOR THE 2020 HUMAN SERVICE COMMISSION MEETINGS.
7. **Adjournment**
MOVED (CANTOR) SECONDED (HANNIGAN) AND PASSED UNANIMOUSLY TO ADJOURN AT 6:20PM.

Submitted by:

X 
Kristen Harp