



SUSAN STACK
CHAIRMAN

STATE OF CONNECTICUT – COUNTY OF TOLLAND
INCORPORATED

TOWN OF ELLINGTON

Human Services Commission

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HOCINE BAOUCHE
YALE CANTOR
TERESA CAVANAGH
JAIME FOSTER
SUSANNE HANNIGAN
RICHARD PETRUCCI
DEANNA WAMBOLT-GULICK

HUMAN SERVICES COMMISSION

Monday, June 10, 2019
Recreation/Human Services Complex
Conference Room – 31 Arbor Way
6:00 P.M.

Members Present: Susan Stack, Hocine Baouche, Yale Cantor, Susanne Hannigan, Richard Petrucci, Deanna Wambolt-Gulick (left at 6:24pm)

Others Present: Joy Hollister; Director of Human Services

1. **Call to Order:** Sue Stack called the meeting to order at 6:01 PM.
2. **Approval of Minutes: April 8, 2019**

MOVED PETRUCCI SECONDED HANNIGAN ABSTAINED WAMBOLT-GULICK AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE APRIL 8, 2019 REGULAR MEETING.

3. **Citizens' Forum:** None

4. **Director's Report:**

Joy Hollister informed the Human Services Commission that Tressa Giordano resigned from her position as Youth Services Assistant Director. She has accepted a new director position. Once the Board of Selectman gives approval to hire, the department will move forward on filling the position. The new summer 2019 flyer for Youth Services and Recreation is combined and has been well received by town residents. Joy stated that she is hoping the format of the flyer will be something the two departments can continue to collaborate on. Joy also updated the commission on the end of the year summer counseling that Diane Lasher-Penti has been doing. She is still very busy with clients and they are looking to potentially bring someone on in September (part-time) to assist in the counseling work load.

The Human Services Department has been busy working on Renter's Rebate. Rebecca Stack has begun her monthly Senior Center hours and it has been well received so far. The Ellington Public Library has also requested to potentially have Rebecca have hours at the library as well on a monthly basis. The department will be hosting an Alzheimer's and Dementia Program at the senior center on July 15, 2019. The department has also been working on summer camp scholarships as well as intake forms for the crumbling foundation grant.

The Ellington Senior Center will not be running their lunch café during the summer and will pick it back up again in September. With the continue increase in those attending for lunch the senior center is considering hiring a part time kitchen manager to oversee the volunteers, order the food, and be available during café hours. The Department of Public Works is scheduled to repaint the Senior Center in the fall of 2019.

5. **Unfinished Business:**

- a. **Update on Little Food Pantry/Memorial Donation:** Joy has been in contact with Margaret and the Little Food Pantry is built and ready for installation. They are just waiting for the "in memory of" sign to be finished before it is installed.

6. New Business:

- a. Needs Assessment:** Joy informed the commission of the whole department's interest in creating a needs assessment for the department. It would allow for the department to plan for the future in terms of programs and services. The Human Services Director, Youth Services Director, Elderly Outreach/Social Worker, and Senior Center Director are going to work on it in collaboration. This would include community discussions. Joy will keep the commission updated as this moves forward for their input.

MOVED HANNIGAN SECONDED WAMBOLT-GULICK AND PASSED UNANIMOUSLY TO ADD THE HUMAN SERVICES BYLAWS REVIEW TO THE AGENDA.

b. Human Services By-Laws Review: The commission spoke about the by-laws and agreed to keep them as they are written, at this time.

MOVED CANTOR SECONDED HANNIGAN AND PASSED UNANIMOUSLY TO APPROVE THE BY-LAWS AS THEY ARE WRITTEN.

7. Adjournment

MOVED PETRUCCI SECONDED HANNIGAN AND PASSED UNANIMOUSLY TO ADJOURN AT 6:40 PM.

Submitted by:

X *KWasielowski*
Kristen Wasielewski

Next meeting is Monday, September 9, 2019