

STATE OF CONNECTICUT – COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

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JAMES M. PRICHARD
Deputy First Selectman

SARAH D. COOK
MELINDA M. FERRY
DAVID E. STAVENS
RONALD F. STOMBERG
JOHN W. TURNER



LORI L. SPIELMAN
First Selectman

BOARD OF SELECTMEN
Monday, May 13, 2019
Town Hall Meeting Hall

In Memoriam

Nicholas J. DiCorleto, Jr., Finance Officer/Treasurer

Prior to the start of the Board of Selectmen meeting, First Selectman Lori Spielman asked for a moment of silence in memory of Nicholas J. DiCorleto, Finance Officer/Treasurer, who made significant contributions to the Town for over 38 years and sadly passed away on April 30, 2019.

MINUTES

SELECTMEN PRESENT: Lori Spielman, Sarah Cook, James Prichard, John Turner, David Stavens, Ronald Stomberg, Melinda Ferry

OTHERS PRESENT: Thomas Modzelewski, Department of Public Works Foreman; Susan Phillips, Hall Memorial Library Director; Sgt. Brian Santa, Resident State Troopers' Supervisor; Peter Hany, President, Ellington Volunteer Ambulance Corps (EVAC); Jay Rich, Chief, Ellington Volunteer Fire Department (EVFD); Tom Palshaw, Peg Busse, Aaron Foster, David Olender, Donald Davis, Jim Gage, George Nickerson, Pam Moriarty, Betsi Feldman, Gary Feldman, Dennis Varney

I. CALL TO ORDER

The Board of Selectmen (BOS) meeting was called to order at 7:43 P.M. by First Selectman Spielman.

II. PLEDGE OF ALLEGIANCE

III. CITIZENS' FORUM (Non agenda items): No citizens came forward

IV. APPROVAL OF MINUTES

A. April 15, 2019 Public Hearing

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO APPROVE THE PUBLIC HEARING MINUTES OF APRIL 15, 2019.

B. April 15, 2019 Board of Selectmen Regular Meeting

MOVED (TURNER), SECONDED (FERRY) AND PASSED UNANIMOUSLY TO APPROVE THE BOARD OF SELECTMEN REGULAR MEETING MINUTES OF APRIL 15, 2019.

V. UNFINISHED BUSINESS: There was no unfinished business.

VI. NEW BUSINESS

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO ADD TO THE AGENDA ITEM VI.J AUTHORIZATION TO HIRE: ADMINISTRATIVE ASSESSMENT AIDE FOR THE ASSESSOR'S OFFICE.

A. Tax Refunds/Abatements

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO APPROVE THE TAX REFUNDS IN THE AMOUNT OF \$36,116.93 AS RECOMMENDED BY THE TAX & REVENUE COLLECTOR AND AS SPECIFIED IN THE REFUNDS/ABATEMENTS STATEMENT DATED MAY, 2019. [ATTACHED]

B. Proposal: EVFD Fire Service Memorial at the 6 Nutmeg Drive Fire Station

Mr. Turner presented plans to construct an EVFD memorial at 6 Nutmeg Drive to memorialize individuals. He added that there will most likely be a dedication in approximately one year. Mr. Turner said he is looking for authorization to begin construction. Mr. Turner added that the memorial will be privately funded. He has met with Planning, the Department of Public Works and the First Selectman and there are no issues with the plan.

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO AUTHORIZE THE CONSTRUCTION OF THE EVFD FIRE SERVICE MEMORIAL AT 6 NUTMEG DRIVE.

C. Parachute Activity at Ellington Airport/Annual Review

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO RECOMMEND TO THE STATE OF CONNECTICUT AIRPORT AUTHORITY THAT THE LICENSE TO PERMIT PARACHUTE JUMPING AT ELLINGTON AIRPORT BE RENEWED FOR ONE YEAR.

D. Re-establish Ad Hoc Crystal Lake Milfoil Committee

Mr. Turner commended the Committee for all of the work they do to keep the lake in good shape.

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO RE-ESTABLISH THE AD HOC CRYSTAL LAKE MILFOIL COMMITTEE FOR ONE YEAR TO MAY 31, 2020.

E. DPW Week Proclamation/Fill-a-Truck/Open House

Mr. Modzelewski reported that speaking on behalf of Mr. Webb, the Open House is coming up next Thursday and it is a lot of fun for everyone, especially the kids who get to ride on a plow. There will be hot dogs, chips and juice. He also added that the DPW is holding a Fill-a-Truck event and will be looking for donations of non-perishable food items.

F. Police Inter-municipal Agreement with the Town of Stafford and the Town of Somers

Ms. Spielman said that this is a great way for the Towns to help each other out. Sgt. Santa said that Somers and Stafford already support each other, so Ellington will be joining. It allows officers to assist in these Towns when the need is there but a Town may be short of officers. The officers will use their Town's vehicles, so people may see vehicles from Somers and Stafford working in Ellington. Mr. Turner asked who is responsible for Workers' Compensation and Sgt. Santa said that the Town that employs the officer is responsible.

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO ADOPT THE FOLLOWING RESOLUTION:

RESOLVED THAT LORI SPIELMAN, FIRST SELECTMAN OF THE TOWN OF ELLINGTON, IS AUTHORIZED AND DIRECTED TO EXECUTE AND DELIVER ANY AND ALL DOCUMENTS ON BEHALF OF THE ELLINGTON BOARD OF SELECTMEN AND TO DO AND PERFORM ALL ACTS AND THINGS WHICH SHE DEEMS TO BE NECESSARY OR APPROPRIATE TO CARRY OUT THE TERMS OF SUCH DOCUMENTS, AND TO ENTER INTO AN AGREEMENT UNDER THE AUTHORITY OF CONNECTICUT GENERAL STATUTE 7-339b BETWEEN THE TOWN OF STAFFORD, THE TOWN OF SOMERS AND THE TOWN OF ELLINGTON. THE TOWN OF ELLINGTON WILL PARTICIPATE WITH THE TOWNS OF STAFFORD AND SOMERS TO PROVIDE MATERIAL AND POLICE ASSISTANCE AS DESCRIBED IN THE INTER-MUNICIPAL AGREEMENT [ATTACHED], AS RECOMMENDED BY THE RESIDENT STATE TROOPERS' SUPERVISOR; PENDING TOWN ATTORNEY REVIEW AND APPROVAL.

G. Private Duty Agreement – Ellington Town Officers for Traffic Control at Highway Construction Sites/Special Events

Sgt. Santa said that this hourly rate has not been increased in years and this change is consistent with area towns.

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO INCREASE THE RATE OF PAY FOR HIRING OF TRAFFIC CONTROL OFFICERS AT HIGHWAY CONSTRUCTION SITES/SPECIAL EVENTS TO ONE HUNDRED DOLLARS [\$100] PER HOUR, EFFECTIVE JULY 1, 2019, AS RECOMMENDED BY THE RESIDENT STATE TROOPERS' SUPERVISOR.

H. Award of Bid: Roof Replacement – Hall Memorial Library

Mr. Olender, 220 Abbott Road, expressed his view that the Board of Selectmen should award the Bid Option 2 contract that does not include replacement of all of the insulation. Mr. Modzelewski reiterated Mr. Webb's recommendation that the Bid Option 1 contract be awarded and all of the insulation be replaced. Discussion was held and Ms. Ferry and Ms. Cook both stated that the Director of Public Works and the Acting Finance Officer have recommended that the Bid Option 1 contract be awarded, which includes the replacement of all insulation, and the Board of Selectmen should support the recommendation they are receiving from the trusted individuals who have been given the responsibility to make the recommendation to the Board of Selectmen. It was the consensus of the Board of Selectmen to accept the recommendation of Mr. Webb and Ms. LaPlante and to get the project done.

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO AWARD THE CONTRACT FOR THE ROOF REPLACEMENT-HALL MEMORIAL LIBRARY TO DZEN SHEET METAL CONTRACTORS OF EAST HARTFORD, CT IN THE AMOUNT OF \$168,820 CONSISTENT WITH THEIR BID OPTION 1, REPLACING ALL INSULATION, AS RECOMMENDED BY THE ACTING FINANCE OFFICER AND DIRECTOR OF PUBLIC WORKS,

I. Conservation Commission Recommendation for Open Space Preservation (APN 162-016-000 Arens Property)

Ms. Spielman said that this property was once discussed in Executive Session, however, she wanted to put the discussion on the open agenda for discussion. Ms. Houlihan and Mr. Gage, member of the Northern Connecticut Land Trust and the Ellington Conservation Commission, presented the opportunity for the Town to purchase open space known as the Arens Property to be used for trails and a picnic area. After a lengthy discussion, the Board of Selectmen decided to table this agenda item due to several issues they identified with this piece of property.

MOVED (TURNER), SECONDED (COOK) AND PASSED UNANIMOUSLY TO TABLE THIS AGENDA ITEM.

J. Authorization to Hire: Administrative Assessment Aide, Assessor's Office

MOVED (TURNER), SECONDED (PRICHARD) AND PASSED UNANIMOUSLY TO AUTHORIZE THE FIRST SELECTMAN TO HIRE A FULL-TIME ADMINISTRATIVE ASSESSMENT AIDE FOR THE ASSESSOR'S OFFICE TO REPLACE MELINDA LABRUNA, ADMINISTRATIVE ASSESSMENT AIDE, WHO RESIGNED EFFECTIVE MAY 24, 2019.

VII. ADMINISTRATIVE REPORTS

- A. Building Department
- B. Emergency Services
 - 1. Resident State Troopers' Office
 - 2. Ellington Volunteer Ambulance Corps

3. Ellington Volunteer Fire Department: Chief Rich said that the EVFD Open House will be on Sunday, May 19th from noon to 3:00 p.m.
 4. Crystal Lake Fire Department
 5. Emergency Management Director
- C. Fire Marshal: Mr. Turner asked Fire Marshal York under item 3 in his report, Code Enforcements Inspections are indicated by "CL" where there no inspections in the Crystal Lake area. Mr. York said that Crystal Lake has a small number of inspections. He said that he will look into it. Mr. Turner said that he will be watching for that in the report in the future. Mr. York said that he will confirm it.
- D. Hall Memorial Library: Ms. Spielman noted that the Town has received gifts in the name of Judy Delaney and Bill Rice. Ms. Phillips said that some of the furniture has been returned with new upholstery and the chairs are very nice.
- E. Tax & Revenue Collector: Mr. Turner asked Ms. Spielman if the Tax Collector is aggressively pursuing the outstanding taxes in an effort to clean up the delinquent accounts. He said it is still a substantial amount and he would like to know that effort is being made to collect. Ms. Spielman said that the Tax Collector is always pursuing these accounts and the outstanding taxes are always changing from day to day.
- F. Town Planner
- G. Finance Office
- H. Human Services Department

VIII. SELECTMEN COMMITTEE REPORTS

- A. **Personnel Committee:**
1. Resignations: There were none.
 2. Appointments

MOVED (PRICHARD), SECONDED (COOK) AND PASSED UNANIMOUSLY TO REAPPOINT DAVID ARZT, JEAN BURNS, J. ALBERT BRETON JR., RODGER HOSIG, AND VICTOR LAPTİK TO THE AD HOC CRYSTAL LAKE MILFOIL COMMITTEE TO ONE-YEAR TERMS TO MAY 31, 2020.

MOVED (PRICHARD), SECONDED (COOK) AND PASSED UNANIMOUSLY TO APPOINT SHERRY KRAUS, THOMAS C. BOSCARINO, JOANNE TEDFORD AND KATE TEDFORD TO THE AD HOC COMMITTEE FOR THE ROBERT TEDFORD MEMORIAL TO ONE-YEAR TERMS ENDING APRIL 30, 2020.

MOVED (PRICHARD), SECONDED (COOK) AND PASSED UNANIMOUSLY TO APPOINT JOHN H. LALLY TO THE MENTAL HEALTH COUNCIL #15 TO COMPLETE AN UNEXPIRED TERM TO JANUARY 31, 2022.

- B. **Town Ordinance Committee:**

IX. **SELECTMEN LIAISON REPORTS:** There were no reports.

X. FIRST SELECTMAN'S REPORT

- A. Staff
1. New Hires:
 - Troy Langer, DPW Maintainer I

- Scott Rutkauskas, Fire Inspector I
- Mark Balkan, Senior Center Van Driver
- Michael Girard, EMT/Driver, Per Diem
- Betty-Jo O'Brien, Admin. Secretary, First Selectman's Office (*Target Temporary Employee*)
- Hannah Scrivener, EMT/Driver Per Diem
- Ryan Decker, DPW Seasonal Worker
- Robert Gagnon, DPW Seasonal Worker

2. Resignations:

- Collin Boske, EMT/Driver, Per Diem

B. Other: Ms. Spielman reviewed the following:

- Reminder of the Annual Town Budget Meeting is May 14 at 8:00 pm at the High School.
- EVFD features Jack Turner in the EVFD member spotlight; The BOS was provided with the wonderful write-up that was on Facebook. The BOS members congratulated Mr. Turner.
- Union Negotiations are underway for four unions; Town Hall, DPW, Police and EVAC. Discussions are going very well. Union Contract expiration dates will be staggered going forward as to not inundate the First Selectman's Office with all contracts coming due at once.
- The presentation by the Underground regarding Human Trafficking was very well done and very successful. There was a lot to learn that people don't realize. It was an eye-opener for those in attendance.
- Crumbling Foundations information continues to be shared with residents who are affected.
- Ad Hoc Robert Tedford Memorial Committee will hold their first meeting on May 30, 2019 at 6:00 p.m. in the Town Hall Meeting Hall.
- A Memorial Service for Nicholas DiCorleto was Saturday, May 11th at St. Francis Assisi Church in South Windsor and it was well attended. It was a very nice service.
- Attended the Freedom of Information Act Annual Conference in Haddam on May 3 and found it to be a very informative and interesting session.
- Earth Day was a success, despite the weather. The Earth Day Committee held a wrap up meeting today and they have a lot of ideas for next year's event.
- Farmers Market opened for the season on May 11 and the baby animals were a big draw.

- Public Works will host an Open House on Thursday, May 23 from 4:00-6:00 p.m.
- This Saturday, May 18, the Touch a Truck event will be held on Courtney Drive. It'll be a fun event put on by Skips Wastewater and all proceeds will be going to KidSafe.
- Memorial Day Parade activities – May 27, 2019.
 - Crystal Lake begins at 9:00 a.m.
 - Ellington Center begins at 10:30 a.m.
 - Program at Ellington High School to follow at approximately 11:30 a.m.

XI. **CORRESPONDENCE:** There was no correspondence.

XII. **ADJOURNMENT**

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING OF THE BOARD OF SELECTMEN AT 8:55 PM.

Submitted by 
LouAnn Cannella
Recording Secretary

Approved by 
Lori Spielman
First Selectman

