

STATE OF CONNECTICUT – COUNTY OF TOLLAND  
INCORPORATED 1786

# TOWN OF ELLINGTON

55 MAIN STREET – PO BOX 187  
ELLINGTON, CONNECTICUT 06029-0187  
[www.ellington-ct.gov](http://www.ellington-ct.gov)

## BOARD OF FINANCE

JOHN P. RACHEK  
Chairman

PEGGY BUSSE  
DOUGLAS B. HARDING  
DAVID J. OLENDER  
BARRY C. PINTO  
MICHAEL D. VARNEY

## BUDGET DELIBERATIONS FY 2019-20 APRIL 11, 2019 MINUTES

**Members Present:** John Rachek-Chairman, Peggy Busse, Douglas Harding, Barry Pinto, and Michael Varney

**Members Absent:** David Olender

**Others Present:** Felicia LaPlante-Acting Finance Officer, Lori Spielman-First Selectman, Dr. Nicol-Superintendent of Schools, Brian Greenleaf Director of Finance and Operations BOE, Selectman Ron Stomberg, Dustin Huguenin-Parks & Rec Director, Sgt. Brian Santa-RST, Timothy Webb-DPW Director, Joy Hollister-Human Services Director, Erin Graziani-Senior Center Director, Susan Phillips-Director Hall Memorial Library, James York-Fire Marshal, Peter Hany- President EVAC, Robert Smith – EVFD, Joseph Palombizio-Emergency Management Director, Lois Timms-Ferrara-Registrar of Voters, Michael Stupinski, Tom Palshaw, JI Reporter.

### Call to Order

Chairman John Rachek called the meeting to order at 7:31 pm.

### Pledge of Allegiance

**Citizen's Forum – None**

### Budget Deliberations

The chairman asked each member what their goal was for a budget to present to the taxpayers. All responded that if the budget was less than a 1 mill increase it would pass. He then asked for their proposed reductions.

Felicia LaPlante passed out a list of proposed reductions that had been previously discussed as well as some offered by department heads.

Mr. Pinto asked to consider \$200,000 for the snow plow truck being purchase through a lease. Mr. Webb stated that the leases would never end if the Town started to purchase them that way. One truck is purchased very other year. \$50,000 for paving of the parking lot, Mr. Webb stated that the plan is to do the Ambulance Building entrance that has been put off for many years. The classroom furniture in the amount of \$30,000, Dr. Nicol stated that when they prioritized their capital improvement items and this was high on the list.

Douglas Harding stated that \$30,000 for the library custodian could be cut because it was double counted and \$2,000 for R&M of equipment. He also agreed with the items on the list from Felicia.

Peg Busse agreed with the items on the list from Felicia, with the Human Resources Director added back in, and eliminating the public safety director, town administrator, and the open government software and the reduction to the Finance Officer's salary. She stated that the Town does need a public friendly software program and that she knows there are others less expensive. The new Finance Officer should have a say in this purchase. She agreed with the cut to the Fire Marshal's vehicle. She also stated that the Trails Committee and the Beautification Committee should raise their own funds to operate. They are the only ad hoc town funded committees; their budgets total \$10,200. She suggested a \$100,000 reduction to the Board of Education and asked about the increase in the administration this budget year. Mr. Greenleaf stated that these were new positions added last year and were offset by decreased tuition costs and revenue as well as not hiring an additional teacher. She then stated that if all departments were decreased by 1% there would be a savings of \$128,893.

Michael Varney agreed with the list from Felicia and offered to remove the BOE Maintenance Van for \$34,000, the A/V Upgrades for \$50,000, and add back the Human Resources salary which would bring the budget to less than a 1 mill increase.

John Rachek asked for the removal of the two new positions, the software, the security upgrades for the Center Firehouse, ½ of the tactical gear moved to the operating budget and that any department with more than a 3% increase be brought back to 3%.

Felicia LaPlante reminded the Board that they would also be doing a motion to add the lease purchase for the EVFD Forestry Unit for the amount of \$400,000.

The Board members went through the list of suggested reductions to the budget. Attached is the list that was agreed upon.

Chairman John Rachek called a recess at 8:38 PM.  
The meeting reconvened at 9:10 PM.

Felicia LaPlante finished the reductions and additions and the budget as it stands currently is an increase of 1 mill. Additional reductions of \$130,000 would be necessary to bring the budget under 1 mill.

The following items offered by their respective departments were reduced or eliminated to bring the budget under 1 mill. \$30,000 for classroom furniture, \$25,000 from the Board of Education

operating budget, eliminating the chipper from capital improvements of \$55,000 with the balance from the salary adjustment account.

Chairman Rachek called a recess at 9:21 PM. The meeting reconvened at 9:45 pm.

The following final motions were made for the 2019-20 budget.

<b>MOVED (PINTO) SECONDED (HARDING) AND PASSED UNANIMOUSLY THAT THE SUM OF MONEY RECOMMENDED FOR FISCAL YEAR 2019-20 IS \$60,738,684.</b>								
<b>ALL EDUCATION COST SHARING GRANTS (ECS) ARE DEEMED TO BE APPROPRIATED TO THE BOARD OF EDUCATION.</b>								
<b>TO RECOMMEND TO THE ANNUAL BUDGET MEETING THE FOLLOWING ITEMS:</b>								
<b>GENERAL GOVERNMENT:</b>						\$ 17,051,691		
<b>REDEMPTION OF DEBT:</b>						\$ 2,727,603		
<b>CONTINGENCY FUND:</b>						\$ 200,000		
<b>BOARD OF EDUCATION:</b>						\$ 39,576,224		
<b>CAPITAL NON-RECURRING FUND:</b>						\$ 1,183,166		
<b>TOWN BUDGET TOTAL</b>						\$ 60,738,684		
<b>TO RECOMMEND TO A TOWN MEETING AN APPROPRIATION OF \$1,183,166 FOR FISCAL YEAR 2019-20 FOR THE CAPITAL NON-RECURRING FUND, SAID APPROPRIATION TO FUND THE FOLLOWING PROJECTS:</b>								
<b><u>1100 CAPITAL NON-RECURRING FUND</u></b>								<b>11-Apr-19</b>
						<b>2019-20</b>	<b>ADDS</b>	
						<b>BUDGET</b>	<b>(REDUCT)</b>	
						<b>REQUEST</b>	<b>FINANCE</b>	
<b>Project Requests</b>							<b>RECOMMEND</b>	
Unimproved Road Improvement						\$ 30,000	30,000	
Local Capital Improvement Program						\$ 195,025	(88,648) 106,377	
Road Overlay						\$ 500,000	500,000	
Road Construction-Large/small Bridges						\$ 30,000	30,000	
Town Hall Renovations						\$ 500,000	500,000	
Backstops and Fencing						\$ 30,000	30,000	
Parking Lot Renovations						\$ 50,000	50,000	
Revaluation						\$ 150,000	150,000	
Pool Car/Staff Vehicle						\$ 50,000	(50,000) 0	
Police Cruiser						\$ 52,000	52,000	
DPW-Snow Plow Dumptruck Replacement						\$ 200,000	200,000	
DPW – Brush Chipper						\$ 55,000	(55,000) 0	
EVAC Stretcher Replacement						\$ 41,210	41,210	
EVAC Ambulance Replacement						\$ 243,269	243,269	
Emergency Services Pagers						\$ 43,000	43,000	
EVFD-Security system Upgrade						\$ 41,166	41,166	
EVFD-Forestry Unit w/Multi-Purpose Class A Pumper						\$	400,000 400,000	
Emergency Management Tactical Gear						\$ 30,000	30,000	

BOE-Modern Classroom Furniture-EMS/EHS					\$	30,000	(30,000)	0
BOE-Special Education Van					\$	35,000		35,000
BOE-Maintenance Van					\$	34,000	(34,000)	0
BOE-Systemwide Security Enhancements					\$	25,000		25,000
BOE-Audio/Visual Upgrades					\$	75,000	(50,000)	25,000
DEPARTMENT TOTAL					\$	2,439,670	\$ 92,352	\$ 2,532,022
<b>LESS-FEDERAL/STATE/TRUST FUNDS</b>								
State Grant-LOCIP					\$	195,025	(88,648)	106,377
State Grant-STEAP Town Hall					\$	500,000		500,000
5 Year Lease-Forestry Unit							400,000	400,000
Ambulance Fee Program						342,479		342,479
TOTAL					\$	1,037,504	311,352	1,348,856
NET COST TO TOWN					\$	1,402,166	(219,000)	\$ 1,183,166
CAP NON REC FUND								
<b>BOARD OF EDUCATION GRANTS</b>								
MOVED (HARDING) SECONDED (VARNEY) AND PASSED UNANIMOUSLY TO ACCEPT BOARD OF EDUCATION GRANTS AS APPROVED BY THE BOARD OF EDUCATION AT THEIR MARCH 27, 2019 MEETING IN AN AMOUNT NOT TO EXCEED \$3,146,158 (SEE ATTACHED SHEET)..								

**Approval of Leases for the Annual Town Budget Meeting May 14, 2019**

**MOVED (VARNEY) SECONDED (HARDING) AND PASSED TO ENTER INTO A 5-YEAR LEASE AGREEMENT FOR THE PURCHASE OF THE EVFD FORESTRY UNIT WITH MULTI-PURPOSE CLASS A PUMPER IN AN AMOUNT NOT TO EXCEED \$400,000.**

**Adjournment**

**MOVED (PINTO) SECONDED (HARDING) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 9:51 PM.**

Respectfully submitted:

Lori Smith, Recording Secretary

**ELLINGTON BOARD OF FINANCE**  
**BUDGET DOCUMENT FISCAL YEAR 2019-20**

APPROVED AT BOF MEETING-April 11, 2019  
 INCREASES/REDUCTIONS

Account	Sub	Account Name		
<b>REVENUE INCREASES(REDUCTIONS)</b>				
FY 2019-20		Remove the reduction in State Aid of the Teacher's Pension Cont	\$ 116,000	\$ 116,000
		<b>TOTAL REVENUE INCREASES:</b>		\$ 116,000

<b>OPERATING EXPENSE (REDUCTIONS) /ADDITION</b>				
110-50101		Town Administrator Salary	\$ (124,000)	
350-50101		Public Safety Director Salary	\$ (95,422)	
130-50101		Finance Officer Salary Reduction	\$ (28,527)	
950-50151		Town Admin/Public Safety Director Health Benefits	\$ (58,450)	
930-50149		Town Admin/Public Safety Director/Finance Officer Reduction SS	\$ (18,881)	
950-50156		Town Admin/Public Safety Director/Finance Officer Reduction 40	\$ (29,109)	
130-60250		Finance Department-Open Gov	\$ (85,000)	
835-60250		Library Building Contracted Services	\$ (40,000)	
835-60271		Library Building Equipment Repairs	\$ (2,000)	
511-60900		Recreation-Townwide Maintenance	\$ (2,500)	
130-60233		Finance Office Education	\$ (750)	
1085-50150		Salary Adjustment	\$ (36,773)	
810-60230		Town Hall Equipment Rental	\$ (10,000)	
810-60234		Town Hall Professional Development	\$ (2,500)	
110-50101		First Selectman Office-Executive Assistant/HR Coordinator	\$ 78,957	
950-50156		HR Coordinator 401a	\$ 9,269	
930-50149		HR Coordinator SS/MED	\$ 5,803	
950-50151		HR Coordinator Health Benefits	\$ 29,225	
1035-60221		Charter Revision-Printing	\$ (4,000)	
1035-60341		Charter Revision-Office Supplies	\$ (100)	
		<b>BOE</b>		
		BOE Operating Budget	\$ (25,000)	
		1100	Capital Outlay-LOCIP	\$ (88,648)
		1100	Capital Outlay-BOE Modern Furniture	\$ (30,000)
		1100	Capital Outlay-DPW Brush Chipper	\$ (55,000)
		1100	Capital Outlay-Pool Car	\$ (50,000)
		1100	Capital Outlay-BOE Maintenance Vehicle	\$ (34,000)
		1100	Capital Outlay-BOE Audio Visual Upgrades	\$ (50,000)
		<b>TOTAL EXPENSE REDUCTIONS</b>		\$ (747,406)

<b>1100 CAPITAL NON-RECURRING FUND</b>				
			2019-20	2019-20
			BUDGET	FINANCE
			REQUEST	(REDUCT)
			RECOMMEND	
Project Requests				
Unimproved Road Improvement			\$ 30,000.00	\$ 30,000.00
Local Capital Improvement Program			\$ 195,025.00	\$ (88,648.00) \$ 106,377.00
Road Overlay			\$ 500,000.00	\$ 500,000.00
Road Construction-Large/Small Bridges			\$ 30,000.00	\$ 30,000.00
Town Hall Renovations			\$ 500,000.00	\$ 500,000.00
Backstops and Fencing			\$ 30,000.00	\$ 30,000.00
Parking Lot Renovations			\$ 50,000.00	\$ 50,000.00
Revaluation			\$ 150,000.00	\$ 150,000.00
Pooled Car/Staff Vehicle			\$ 50,000.00	\$ (50,000.00) \$ -
Police Cruiser			\$ 52,000.00	\$ 52,000.00
DPW-Snow Plow Dumptruck Replmnt			\$ 200,000.00	\$ 200,000.00
DPW-Brush Chipper			\$ 55,000.00	\$ (55,000.00) \$ -
EVAC Stretcher Replacement			\$ 41,210.00	\$ 41,210.00
EVAC Ambulance Replacement			\$ 243,269.00	\$ 243,269.00
Emergency Services Pagers			\$ 43,000.00	\$ 43,000.00
EVFD-Security System Upgrade			\$ 41,168.00	\$ 41,168.00
EVFD-Forestry Unit w/Multi-Purpose Class A Pumper			\$ -	\$ 400,000.00 \$ 400,000.00
Emergency Management Tactical Gear			\$ 30,000.00	\$ 30,000.00
BOE-Modern Classroom Furniture-EMS/EHS			\$ 30,000.00	\$ (30,000.00) \$ -
BOE-Special Education Van			\$ 35,000.00	\$ 35,000.00
BOE-Maintenance Vehicle			\$ 34,000.00	\$ (34,000.00) \$ -
BOE-Systemwide Security Enhancmenets			\$ 25,000.00	\$ 25,000.00
BOE-Audio/Visual Upgrades			\$ 75,000.00	\$ (50,000.00) \$ 25,000.00
<b>DEPARTMENT TOTAL</b>			\$ 2,439,670.00	\$ 92,352.00 \$ 2,532,022.00
<b>LESS-FEDERAL/STATE/TRUST FUNDS</b>				
State Grant-LOCIP			\$ 195,025.00	\$ (88,648.00) \$ 106,377.00
State Grant-STEAP Town Hall			\$ 500,000.00	\$ 500,000.00
5 Year Lease-Forestry Unit				\$ 400,000.00 \$ 400,000.00
Ambulance Fee Program			\$ 342,479.00	\$ 342,479.00
<b>TOTAL</b>			\$ 1,037,504.00	\$ 311,352.00 \$ 1,348,856.00
<b>NET COST TO TOWN</b>			\$ 1,402,166.00	\$ (219,000.00) \$ 1,183,166.00
<b>CAP NON REC FUND</b>				



## Ellington Public Schools

47 Main Street • PO Box 179  
Ellington, Connecticut 06029

(860) 896-2300

April 10, 2019

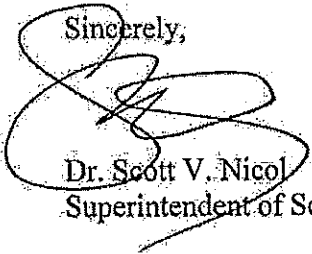
Ms. Lori Spielman  
First Selectman  
Town of Ellington  
55 Main Street  
Ellington, CT 06029

Dear Ms. Spielman:

The Board of Education, at its regular meeting on March 27, 2019, unanimously approved the following motion:

“Move to recommend to the Annual Town Budget Meeting acceptance of prepaid grants and funds fully reimbursable for the fiscal year commencing on July 1, 2019 and ending June 30, 2020, and to appropriate the same to the Board of Education in a sum estimated at \$3,146,158 as detailed on Exhibit B.”

Sincerely,



Dr. Scott V. Nicol  
Superintendent of Schools

cc: F. LaPlante  
B. Greenleaf

Enclosure

2019-2020 Prepaid Grants

Exhibit B

2019-2020  
ESTIMATE

GRANT

<b>Title I - Part A: Improving Basic Programs</b> Funds are targeted to improve achievement in reading and mathematics with grant entitlements based on family income indicators.	\$75,000
<b>Title II: Part A: Teacher and Principal Training and Recruiting</b> Supports increased student achievement by improving teacher and administrator quality and increasing the number of highly qualified teachers.	\$45,000
<b>Title III: Part A: English Language Acquisitions</b> Funds are used to support programs and services for English Language Learners.	\$8,500
<b>IDEA - Part B: Section 611 Special Education Entitlement</b> Individuals with Disabilities Education Act Designed to provide funds for the education of disabled children.	\$460,000
<b>IDEA - Part B: Section 619 A Preschool Entitlement</b> Designed to provide funds for the education of disabled children ages three to five.	\$10,989
<b>Adult Education</b> Matching state funds that help fulfill Ellington's legal obligations related to Adult Basic Education, the High School Adult Credit Diploma Program, the External Diploma Program, and GED Preparation Classes through the Vernon Regional Adult Ed. Program.	\$17,557
<b>Perkins - Career &amp; Technology Grant</b> Funds are used to purchase equipment and support for career and technology programs..	\$20,000
<b>Open Choice Funds</b> Funds are used to offset magnet school tuition payments and reflect the number of seats declared by the BOE not the number of seats filled which will be significantly lower.	\$632,700

<b>Special Revenue - Special Education</b>	<b>\$1,057,912</b>
<p>Funds are used to administer special education programming and stem from multiple sources: Special Education from Open Choice Choice students, Incoming Tuition for special education programs, and Medicaid.</p>	
<b>School Readiness</b>	<b>\$150,000</b>
<p>Funding for children from income-eligible families to participate in NAEYC accredited preschool programs. Families pay on a sliding scale based on their income. Grant also provides for the School Readiness Council to offer parent education programs to assist with the development of skills that prepare students to be successful in school.</p>	
<b>Sheff Settlement – Open Choice Academic and Social Support</b>	<b>\$95,000</b>
<p>Funds facilitate the development of programs and activities to support the success of students in the Choice Program.</p>	
<b>Summer Programs</b>	<b>\$30,000</b>
<p>Fees paid by parents to allow their children to attend self-funded summer programs.</p>	
<b>Preschool Tuition Funds</b>	<b>\$243,500</b>
<p>Fees paid by parents of "typical peer students" attending the district's special education reverse mainstream preschool program.</p>	
<b>Academic Enhancement</b>	<b>\$50,000</b>
<p>Fees paid by families for extended day/year programs.</p>	
<b>Other federal and state prepaid grants which might be applied for</b>	<b>\$250,000</b>
<b>TOTAL</b>	<b>\$3,146,158</b>