

HALL MEMORIAL LIBRARY
BOARD OF TRUSTEES MEETING

HALL MEMORIAL LIBRARY
93 MAIN STREET
ELLINGTON, CT

9 APRIL 2019
7:00PM

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ELLINGTON
TOWN CLERK

- I. The meeting was called to order at 7:04pm. Board members Chair John Halloran, Janet Wieliczka, Gabby Mendelsohn, and Mary Cone were in attendance. Mary Blanchette and Judy Stomberg were excused. Library Director Susan Phillips and Asst. Director/Children's Librarian Patricia Grundman were also present.
- II. No citizens spoke.
- III. The minutes of the March 12, 2019 meeting were approved as presented (Wieliczka/Mendelsohn)
- IV. The treasurer's report was presented and discussed.
- V. The current year budget report was presented and discussed. The Building Maintenance account is slightly overspent, due to repairs to the heating system and electrical work that was done as part of the carpeting project.
- VI. The Library Director's report was presented and discussed. Highlights include: increases in circulation, especially of digital materials; memorial gifts in memory of William Rice; the new custodian is working out very well and has been catching up on some long-standing chores; the Staff Development/Team Building program was held on April 3 and went well; the first round of furniture slated for reupholstering by CCI Industries will go out this week—this includes the wing chairs; school vacation is this week and there are programs planned for each day; summer reading planning is underway; the library will participate in the Town's Earth Day celebrate on Saturday April 27; this week is National Library Week.
- VII. The Friends of the Library spring book sale will be held April 26-28.
- VIII. Old Business: The FY2019-20budget request was presented to the Board of Finance on March 26. The Public Hearing is to be held on April 9 at 8pm. The Board of Selectmen and the Board of Finance have authorized the First Selectman to pursue the purchase of the property at 99 Main Street.
- IX. New Business: Changes to the Library Circulation Policy were discussed and reviewed, and the policy was approved as presented (Wieliczka/Mendelsohn).
- X. Trustee Concerns: John Halloran shared the ACLB newsletter.
- XI. There was no correspondence.
- XII. The meeting was adjourned at 7:40pm (Cone/Mendelsohn).

Respectively submitted,



John Halloran, Chair