



STATE OF CONNECTICUT – COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

JOHN P. RACHEK
Chairman

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DOUGLAS B. HARDING
MARK A. JOYSE
DAVID J. OLENDER
BARRY C. PINTO
MICHAEL D. VARNEY

BOARD OF FINANCE

REGULAR MEETING JANUARY 10, 2017 MINUTES

Members Present: J. Rachek-Chairman, D. Harding, D. Olender, B. Pinto,
M. Varney

Members Absent: M. Joyse

Others Present: N. DiCorleto-Finance Officer, G. Feldman-EVFD Chief, F. Weeks-EVFD,
D. Palshaw-Resident

Call to Order

Chairman John Rachek called the meeting to order at 8:00 PM.

Citizen's Forum

Mr. Palshaw of 120 Pinney Street had two points. He felt the new bonding in this budget may not be supported by the residents and that it was a lot of money at \$8.7 million. He also stated that he didn't feel the sidewalks on Route 83 had public support and if the project failed to be approved at referendum, what happens with the funds that are spent beforehand. Mr. Rachek stated that this is the initial request from department heads for budget items including capital projects and that all pieces of the budget will be reviewed through the budget process. The grand list, revenues and other budgets have to be considered before a final budget is determined. Mr. DiCorleto stated that CRCOG approved the sidewalk project and that funds were granted with the Town paying only 20% and that the Town would be foolish not to do the project. It is our understanding that there are other towns ready to take the funds if we do not. He told Mr. Palshaw that he should speak to the Public Works Director regarding the reimbursement of funds spent should the referendum fail. There is a history to the sidewalks on Route 83 that had been considered previously.

Approval of Minutes of Regular meeting of December 6, 2016

**MOVED (PINTO) SECONDED (HARDING) AND PASSED UNANIMOUSLY TO APPROVE
THE MINUTES OF THE REGULAR MEETING OF DECEMBER 6, 2016 AS WRITTEN.**

Financial Statements

Mr. DiCorleto passed out financials and stated that he would not have a true revenue number until the taxes due in January are posted in February. He stated that most of the expenditures are in line with the budget execution. He also pointed out that the streetlights in town have been changed to LED's and that the Public Works Director has received a grant to change over the lamp posts in the town center to LED's. He also stated that this is the first time he was invited to sit in on Union contract negotiations and was successful in standardizing some items and streamlining others. He pointed out that in a publication from CCM that the LOCIP funds have been frozen same as last year and the Education Cost Sharing was reduced by \$88,000. He distributed the CCM Adopted FY State Budget Impact on Towns for review. It outlines the 2.5% spending cap for Towns with some exceptions. This may create more work for the Finance Office flagging those items that come under the cap. He passed out a spreadsheet outlining the projects that the BOS Capital Improvement Subcommittee approved last night. Four items are slated to be purchased through a 5-year lease. The Turf Field and Town Hall Addition/Renovation items have to go to referendum.

New Business

- EVFD Appropriation of Funds from Sale of 2000 GMC Pickup

Chief Feldman told the Board that he had originally budgeted for a two door pick up and ended up purchasing a four door pick up. The funds from the sale of the old vehicle will pay for the difference.

MOVED (HARDING) SECONDED (VARNEY) AND PASSED UNANIMOUSLY TO APPROVE AN ADDITIONAL APPROPRIATION IN THE AMOUNT OF \$9,674 FROM THE 2016-17 UNASSIGNED FUND BALANCE TO FISCAL YEAR 2016-17 CAPITAL NON-RECURRING PROJECT EVFD REPLACEMENT 4-DOOR PICK UP TRUCK.

- Additional Appropriations F/Y 2015/16

FY 15/16 Transfers to Capital Reserve and OPEB

Mr. DiCorleto stated that after the transfers are completed tonight, the balance will be \$5,278,650 or 9.72% of the 15/16 budget.

MOVED (VARNEY) SECONDED (HARDING) AND PASSED UNANIMOUSLY TO TRANSFER \$200,000 FROM THE FY15-16 1010 CONTINGENCY FUND TO THE CAPITAL RESERVE FUND.

MOVED (VARNEY) SECONDED (OLENDER) AND PASSED UNANIMOUSLY TO TRANSFER \$200,000 FROM THE FY15-16 1011 CAPITAL RESERVE FUND TO THE CAPITAL RESERVE FUND.

MOVED (VARNEY) SECONDED (HARDING) AND PASSED UNANIMOUSLY TO TRANSFER \$100,000 FROM THE FY15-16 1045 GASB-OPEB TO THE RESERVE FOR OPEB.

Mr. DiCorleto stated that the target for the OPEB Reserve is \$2,000,000.

Transfers/Additional Appropriations requiring no town meeting action.

Mr. DiCorleto commented that FY 2015/16 had the lowest dollar transfers that he has seen in a long time and attributes it to good management budgeting and realistic budgets.

MOVED (PINTO) SECONDED (HARDING) AND PASSED UNANIMOUSLY TO APPROVE TRANSFERS FOR FISCAL YEAR 2015-16 IN THE AMOUNT OF \$97,292 FROM ACCOUNT 950 INSURANCE TO ACCOUNTS LISTED ON ATTACHED (A)-1 SCHEDULE AND TRANSFERS WITHIN THE RECREATION DEPARTMENT IN THE AMOUNT OF \$13,879 LISTED ON ATTACHED (A)-2 SCHEDULE.

Transfers/Additional Appropriations Requiring Town Meeting Action

MOVED (PINTO) SECONDED (OLENDER) AND PASSED UNANIMOUSLY TO APPROVE THE APPROPRIATION FROM UNASSIGNED GENERAL FUND BALANCE 15-16 TO ACCOUNTS 150 TOWN COUNSEL AND 435 GROUND MAINT. IN THE AMOUNT OF \$81,628 LISTED ON ATTACHED (B) SCHEDULE AND TO INCREASE PREPAID GRANTS AND FULLY REIMBURSABLE FOR FISCAL YEAR COMMENCING ON JULY 1, 2015 AND ENDING ON JUNE 30, 2016 AND TO APPROPRIATE THE SAME TO THE BOARD OF EDUCATION IN A SUM NOT TO EXCEED \$93,841. NEW ALLOCATION TOTAL IS \$1,882,162 (\$1,788,321 APPROVED AT TOWN MEETING MAY 12, 2015 PLUS \$93,841.

- **Salary Adjustments** – Item Tabled to February regular meeting.

- **2017-18 Budget Guidelines**

The Budget Guidelines have been revised and will be signed off and published. Mr. Varney asked how the 2.5% spending cap would be shown on those items that apply. The Finance Officer will work that out should it be necessary.

Old Business

- **2017 Meeting Schedule.** John Rachek told the Board that the regular meeting time would remain at 8:00 PM.

MOVED (OLENDER) SECONDED (VARNEY) AND PASSED UNANIMOUSLY TO APPROVE THE 2017 BOARD OF FINANCE MEETING SCHEDULE AS PRESENTED.

Liaison Reports

Mr. Varney attended the Board of Education Budget Workshop last weekend and the requests came in at 3.5% which consist of mostly salaries and benefits. The Board of Education still needs to review the budget and modify if necessary. There is an annual legislative breakfast that Mike Varney is also planning to attend.

Adjournment

MOVED (PINTO) SECONDED (HARDING) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:55 PM.

Respectfully submitted;



Lori Smith, Recording Secretary

These numbers may change after the auditors review			
			TOWN OF ELLINGTON
			FISCAL YEAR 2015-16
TRANSFERS/ADDITIONAL APPROPRIATIONS			
REQUIRES NO TOWN MEETING ACTION			DOLLAR AMOUNT
(A)-1 FISCAL YEAR 2015-16			
TRANSFERS FROM:			
950	Insurance		97,292
		TOTAL	97,292
TRANSFERS TO:			
110	Board of Selectman		749
120	Board of Finance		699
230	Planning & Zoning		3,152
270	Conservation Commission		291
310	Center Fire Dept		26,644
321	Public Fire Protection		1,823
331	Police Special Duty		19,978
350	Emergency Management		2,678
360	Building Department		850
439	Town Road Aid-Winter		4,541
440	Town Road Aid-Materials		15,434
480	Engineer & Inspections		1,672
610	Hall Memorial Library		1,418
741	Food Pantry		47
744	Youth Enrichment		811
840	Arbor Commons-Hum Serv/Parks Recr		664
845	Senior Center Building		14,330
1050	Referendum/Primaries		1,511
		TOTAL	97,292
			0
Town Charter Section 1009-Expenditures and Accounting - see attached			
(A)-2 FISCAL YEAR 2015-16- Recreation Department			
Transfers within the Recreation Department			
TRANSFERS FROM:			
510	Administration		3,924
511	Townwide Maintenance		879
512	Summer Play Grounds		3,565
539	Parks Recreation Equipment		1,600
540	Teen Center Activities		3,911
		TOTAL	13,879
TRANSFERS TO:			
513	Water Front		8,000
514	Recreation Programs		104
536	Mini-Programs		5,775
		TOTAL	13,879
			0

	REQUIRES TOWN MEETING ACTION-(B) and C	DOLLAR AMOUNT
(B)	APPROPRIATE FROM	
	Unassigned-General Fund Balance-15-16	81,628
	TOTAL	81,628
	TO:	
150	Town Counsel	40,378
435	Grounds Maint/Boe Parks	41,250
	TOTAL	81,628
		0
(C)	PREPAID GRANTS	
	Town Meeting of May 12,2015 approved acceptance of prepaid grants for	
	FY15-16 in a sum not to exceed \$1,788,321.	
	Actual grants received were \$1,882,162	
	To increase PREPAID GRANTS and funds fully reimbursable for	
	Fiscal Year commencing on July 1, 2015 and ending on June 30, 2016	
	and to appropriate the same to the Board of Education in a sum	
	not to exceed \$93,841. New allocation total is \$1,882,162 (\$1,788,321	
	approved at Town Meeting May 12, 2015 plus \$93,841)	