



LORI L. SPIELMAN  
First Selectman

STATE OF CONNECTICUT – COUNTY OF TOLLAND  
INCORPORATED 1786

# TOWN OF ELLINGTON

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JAMES M. PRICHARD  
Deputy First Selectman

SARAH D. COOK  
MELINDA M. FERRY  
DAVID E. STAVENS  
RONALD F. STOMBERG  
JOHN W. TURNER

**Monday, October 7, 2019**

## **EMPLOYEE RECOGNITION PROGRAM**

**6:45 p.m.**

**Senior Center Great Room/Multi-Purpose Room  
40 Maple Street**

### **32<sup>nd</sup> EMPLOYEE RECOGNITION PROGRAM**

#### **30 Years of Service**

Robert DaBica, Deputy Fire Marshall

#### **20 Years of Service**

Joseph Grayeb, Police Officer  
Sebastian Magnano, Police Officer  
Laurie Wormstedt, Hall Memorial Library, Library Assistant I

#### **10 Years of Service**

LouAnn Cannella, Human Resources Coordinator/Executive Assistant  
Rachel Oakes, EMT/Driver, Ellington Volunteer Ambulance Corps

### **BOARD OF SELECTMEN MEETING**

*(Immediately Following Employee Recognition)*

#### **AGENDA**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. CITIZENS' FORUM [Non agenda items]**

**IV. APPROVAL OF MINUTES**

A. September 9, 2019 Board of Selectmen Regular Meeting

**V. UNFINISHED BUSINESS**

- A. Jacob Roger Poulin Foundation - J4cob's Park
- B. Approve Revisions and Reclassification of Job Description Youth Services Director (from Union to Exempt Status)
- C. Approve Revisions and Reclassification of Job Description Senior Center Director (from Union to Exempt)

**VI. NEW BUSINESS**

- A. Tax Refunds/Abatements
- B. Probation Completed - Grant Regular Employee Status: Stephanie Mather, Administrative Clerk, Town Clerk's Office
- C. Grant Award: Senior Center - CT Department of Transportation Section 5310 Grant for Senior Center Wheelchair Accessible Vehicle
- D. Grant Award: Senior Center – North Central Area Agency on Aging to the Town of Ellington Nutritional Partnership Project
- E. Grant Application: State of CT Emergency Management Performance Grant and Homeland Security Grant Program Application Requirements
- F. Bid Waiver: Manhole Covers and Frames Adjustments
- G. End of Year Transfers for FY 2018-2019
  - 1. Transfers
  - 2. Prepaid Grants FY 2018-2019
    - a. Set Public Hearing & Town Meeting Date
  - 3. Closeout of Capital Projects
  - 4. Capital Reserve/OPEB
- H. Award of Bid: Emergency Management Tactical Gear
- I. Capital Improvement Program Policy & Procedure Update

**VII. ADMINISTRATIVE REPORTS**

- A. Building Department
- B. Emergency Services
  - 1. Resident State Troopers' Office
  - 2. Emergency Management Director
  - 3. Ellington Volunteer Ambulance Corps
  - 4. Ellington Volunteer Fire Department
  - 5. Crystal Lake Fire Department
- C. Fire Marshal
- D. Hall Memorial Library
- E. Tax & Revenue Collector
- F. Town Planner
- G. Human Services Department
- H. Finance Office
- I. Department of Public Works

**VIII. SELECTMEN COMMITTEE REPORTS**

- A. Personnel Committee:
  - 1. Resignations
  - 2. Appointments
- B. Ordinance Committee:
  - 1. Ordinance Committee Recommendations to the BOS
    - a. Ordinance: Fees for GIS Information (Revision) and New Fee Schedule
    - b. Ordinance: Illegal Discharge/Illicit Connection Stormwater Drainage Systems (New)
    - c. Ordinance: Chapter 46. Citations (Revision)
    - d. Ordinance Requiring Permit/Permit Fees for Specific Occupancies (New)
    - e. Ordinance: Chapter 74, Article I – Fire Zones (Revision)
    - f. Ordinance: Chapter 74, Article II – Open Burning (Revision)

- g. Ordinance: Chapter 17, Article II – Use of Outside Areas (Revision)
- h. Ordinance: Chapter 10. Alcoholic Beverages (Revision)
- 2. BOS Recommendations for Adoption of Ordinances
- 3. Set Public Hearing
- 4. Set Town Meeting

**IX. SELECTMEN LIAISON REPORTS**

**X. FIRST SELECTMAN'S REPORT**

- A. Human Resources – Staff Update
  - 1. New Hires
    - Michelle Farella, Reference Librarian, Hall Memorial Library
    - Rebecca Einsiedel, Administrative Assistant/Recording Secretary – First Selectman's Office
  - 2. Promotions/Transfers/Reassignments
    - Bart Alexander; from SRO to PT Police Officer
    - Jose Martinez; from PT Police Officer to SRO
  - 3. Resignations/Retirements/Other
    - Kelly Nelson, EMT/Driver, Per Diem
    - Hannah Scrivener, EMT/Driver, Per Diem
- B. Other

**XI. CORRESPONDENCE**

**XII. ADJOURNMENT**

*Any party needing an accommodation may contact the  
First Selectman's Office at  
(860) 870-3100  
24 hours prior to the meeting*